

REGULAR MEETING OF
THE HARTSVILLE/TROUSDALE COUNTY COMMISSION

<i>Jack McCall</i> <i>Chairman</i>	<i>Beverly Atwood</i> <i>Tommy Belcher</i> <i>Shane Burton</i> <i>Alan Carman</i> <i>Grant Cothron</i>	<i>Brian Crook</i> <i>Will Dennis</i> <i>Jerry Ford</i> <i>Chris Gregory</i> <i>Landon Gulley</i>	<i>Richard Johnson</i> <i>Judy Kerr</i> <i>David Nollner</i> <i>Lesley Overman</i> <i>Mark Presley</i>	<i>Amber Russell</i> <i>Lonnie Taylor</i> <i>David Thomas</i> <i>Steve Whittaker</i>
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MONDAY, APRIL 24, 2023 | 7:00 P.M. | TC COMMUNITY CENTER

*Work Session **Monday, April 17, 2023** | 7:00PM | TC Community Center*

AGENDA

- 1. Open Court**
- 2. Invocation** – Chris Gregory
- 3. Pledge to the American Flag** – Judy Kerr
- 4. Roll Call** – Rita Crowder, *County Clerk*
- 5. Approval of Minutes**
The minutes of the March 27, 2023 Commission meeting have been distributed.
- 6. Announcements**
– **Budget Hearings** are scheduled for April 25-27 at 6pm & May 2-4 at 6pm
- 7. Approval / Amendments to the Agenda**
- 8. Citizens’ Response to Agenda Items**
If you wish to speak to the Commission about a matter on this month’s agenda, please sign in at the podium. You will be called to address the Commission at the proper time.
- 9. County Mayor Report** – Jack McCall
- 10. Committee/Board Reports**

A. Executive – <i>No Meeting</i>	D. Personnel – <i>April 20</i>
B. Emergency Services – <i>April 12</i>	E. Public Works – <i>April 12</i>
C. Finance Committee – <i>April 17</i>	F. <i>Other Reports</i>
- 11. Active Business**
 - A. Resolutions**
 - 1) **Resolution 2023-10-779** THDA HOME Grant Program
 - 2) **Resolution 2023-11-780** Wheel Tax
 - 3) **Resolution 2023-12-781** ECD Road – Buttercup Lane
 - 4) **Resolution 2023-13-782** Litter Grant
 - B. Ordinances**

PUBLIC HEARING & SECOND READING

 - 1) **Ordinance 275-2023-12** Rezoning A1 to R1 (Hwy 10 – Tax Map 013 Parcel 032.05)
 - 2) **Ordinance 276-2023-13** Rezoning A1 to C1 (Halltown – Tax Map 019 Parcel 010.00)
 - 3) **Ordinance 277-2023-14** Rezoning R1 to C2 (Hwy 25 – Tax Map 019M Group C Parcel 017.30)
 - 4) **Ordinance 278-2023-15** Rezoning A1 to R1 (Skillet Creek – Tax Map 004 Parcel 015.02)
 - 5) **Ordinance 279-2023-16** Repeal ORD 66-2012-02 Department Head Authority
 - 6) **Ordinance 280-2023-17** Amend Zoning Ordinance – Add Section 4.140 Design Guidelines
 - 7) **Ordinance 283-2023-20** Amend Personnel Policy – Section VII Item H and Section V Item F

11. *Active Business – Continued*

FIRST READING

- 8) **Ordinance 284-2023-21** Rezoning A1 to R3 (Dalton Hollow – Tax Map 016 Parcel 016.15)
- 9) **Ordinance 285-2023-22** Rezoning R1 to R3 (Dalton Hollow – Tax Map 019F Group A Parcel 027.01)
- 10) **Ordinance 286-2023-23** Rezoning R1 to R3 (Halltown – Tax map 019F Group A Parcel 025.00)
- 11) **Ordinance 287-2023-24** Annexation to Urban Service District (Tax Map 016 Parcel 016.15)

C. Budget Amendments

FUND 101 – GENERAL FUND

2023-101-18	Clean Up – Overtime	\$	62,928
2023-101-19	EMA to Rescue Squad		31,500
2023-101-20G	Mental Health Transport Grant		29,860

FUND 118 – AMBULANCE SERVICE FUND

2023-118-02	Clean Up – Overtime	\$	100,000
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FUND 131 – HIGHWAY FUND

2023-131-03	Clean Up Line Items	\$	249,064
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FUND 141 – GENERAL PURPOSE SCHOOLS FUND

2023-141-07G	Innovative Model Schools Grant	\$	1,500,000
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D. Notaries

- *County Clerk will present names at Commission meeting.*
Notary applications are due by noon on the 4th Monday of each month.

12. Other Business

13. Public Comment

14. Executive Session

Commission members, Mayor, County Clerk, and County Attorney to remain in session; Members of the public will be asked to exit the meeting at this time.

15. Adjourn

MINUTES

MARCH 27, 2023 - HARTSVILLE/ROUSDALE COUNTY COMMISSION MEETING

BE IT REMEMBERED, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Mayor Jack McCall, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, Grant Cothron, Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, T. "Bubba" Gregory, Landon Gulley, Richard Johnson, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, Lonnie Taylor, David Thomas, and Steve Whittaker.

1. **Open Court** - Sheriff Ray Russell

2. **Invocation** - Alan Carman

3. **Pledge to the American Flag** - Amber Russell

4. **Roll Call** - Rita Crowder, County Clerk - **20 PRESENT, 0 ABSENT**

5. **Approval of Minutes**

Motion this court approve the minutes as presented.

Motion by Beverly Atwood, Second by Jerry Ford

MOTION CARRIED

6. **Announcements** - None Presented.

7. **Approval / Amendments to the Agenda**

Motion this court remove Resolution 2023-03-772 from the agenda.

Motion by Judy Kerr, Second by David Nollner

MOTION CARRIED

Motion this court approve the agenda as amended.

Motion by Bubba Gregory, Second by Landon Gulley

MOTION CARRIED

8. **Citizens' Response to Agenda Items** - None Presented.

9. **County Mayor Report** - Jack McCall

- Mayor McCall presented Mr. Rob Atwood with a Proclamation honoring him for his many achievements that he has accomplished in his wrestling career thus far. Mayor McCall offered his full support and best wishes for Mr. Rob Atwood in his upcoming Sr. year with Trousdale Co. High.

- TDOT projects are moving forward. In the next two to four weeks, the intersection at Broadway and Hwy 25, should be fully operational.

10. **Committee/Board Reports - See Attached Committee Minutes**

A. **Executive** - March 9

B. **Audit** - March 15

C. **Codes & Zoning** - March 8

D. **Emergency Services** - March 8

E. **Finance Committee** - March 20

F. **Personnel** - March 16

G. **Public Works** - March 9

H. **Planning Commission** - March 13

I. **Other Reports**

11. **Active Business**

A. **Acknowledgements**

1) Letter from County Attorney

Mr. Bellar submitted a letter correcting advice he had given Chairman Jack McCall in regards to breaking a tie vote. The Mayor can be the tie breaker as Mayor or as Chair per Article 2.03 of the Charter. This letter will become part of the official minutes.

B. Appointments

- 1) Planning Commission
- Amanda Carman, assuming Mark Swaffer's seat | term ending May 2025
Motion this court approve this appointment.
Motion by Chris Gregory, Second by Lesley Overman **MOTION CARRIED**

C. Resolutions

- 1) **Resolution 2023-08-777** Support of TDOT Consultant Selection Policy
Motion this court approve this Resolution.
Motion by Landon Gulley, Second by Mark Presley **MOTION CARRIED**
- 2) **Resolution 2023-09-778** Opioid Abatement Agreement - **2nd Wave**
Motion this court approve this Resolution.
Motion by Beverly Atwood, Second by Landon Gulley **MOTION CARRIED**

D. Ordinances

PUBLIC HEARING & SECOND READING

Ordinance 272-2023-09 Rezoning A1 to R1 (Hawkins Branch)

Ordinance 273-2023-10 Rezoning A1 to C1 (Lattie Reese)

Ordinance 274-2023-11 Amend Zoning Res of Trousdale - Campgrounds

Motion this court close the Public Hearings for these Ordinances.

Motion by Chris Gregory, Second by Jerry Ford **MOTION CARRIED**

- 1) **Ordinance 272-2023-09** Rezoning A1 to R1 (Hawkins Branch) - **2ND Reading**
Motion this court approve this Ordinance - **2ND Reading**
Motion by Landon Gulley, Second by Bubba Gregory **MOTION CARRIED**
- 2) **Ordinance 273-2023-10** Rezoning A1 to R1 (Lattie Reese) - **2ND Reading**
Motion this court approve this Ordinance - **2ND Reading**
Motion by Beverly Atwood, Second by Lonnie Taylor **MOTION CARRIED**
- 3) **Ordinance 274-2023-11** Amend Zoning Res. of Trousdale - Campgrounds - **2ND Reading**
Motion this court approve this Ordinance - **2ND Reading**
Motion by David Nollner, Second by Beverly Atwood **MOTION CARRIED**

FIRST READING

- 4) **Ordinance 275-2023-12** Rezoning A1 to R1 (Hwy 10 - Tax Map 013 Parcel 032.05)
Motion this court approve this Ordinance - **1ST Reading**
Motion by David Nollner, Second by Landon Gulley **MOTION CARRIED**
- 5) **Ordinance 276-2023-13** Rezoning A1 to C1 (Halltown - Tax Map 019 Parcel 010.00)
Motion this court approve this Ordinance - **1ST Reading**
Motion by Jerry Ford, Second by Judy Kerr **MOTION CARRIED**
- 6) **Ordinance 277-2023-14** Rezoning R1 to C2 (Hwy 25 - Tax Map 019M Group C Parcel 017.30)
Comm. Thomas stated that although there was nothing on record to prove it, the previous owner, Comm. Jerry Ford says that this property is already zoned C2. It is recorded that way with the Property Assessor's office and he had paid commercial tax rates for the past 20 something years. Comm. Thomas felt that Mr. Carman should be refunded the \$100.00 that he paid for this rezoning request.

Motion this court refund Mr. Carman \$100.00 for the rezoning fee.

Motion by David Thomas, Second by Amber Russell

ROLL CALL, BOOK 3, PAGE 217 - 9 YES, 10 NO, 1 ABSTAINED **MOTION FAILED**

Motion this court approve this Ordinance - **1ST Reading**

Motion by Landon Gulley, Second by Lesley Overman **MOTION CARRIED**

- 7) **Ordinance 278-2023-15** Rezoning A1 to R1 (Skillet Creek - Tax Map 004 Parcel 015.02)
 Motion this court approve this Ordinance - **1ST Reading**
 Motion by Mark Presley, Second by Lonnie Taylor **MOTION CARRIED**
- 8) **Ordinance 279-2023-16** Repeal ORD 66-201-02 Department Head Authority
 Motion this court approve this Ordinance - **1ST Reading**
 Motion by Landon Gulley, Second by Beverly Atwood **MOTION CARRIED**
- 9) **Ordinance 280-2023-17** Amend Zoning Ordinance - Add Section 4.140 Design Guidelines
 Motion this court deny this Ordinance - **1ST Reading**
 Motion by Landon Gulley, Second by Brian Crook
ROLL CALL, BOOK 3, PAGE 217 - 7 YES, 13 NO, 0 ABSENT **MOTION FAILED**
- Motion this court approve this Ordinance - **1ST Reading**
 Motion by David Thomas, Second by Lesley Overman
ROLL CALL, BOOK 3, PAGE 217 - 13 YES, 7 NO, 0 ABSENT **MOTION CARRIED**
- **Attorney Brandon Bellar wanted it to be noted that any Ordinance or amendment to an Ordinance, has to be brought before the County Commission and passed before it can become effective.**
- 10) **Ordinance 281-2023-18** Amend Zoning Ordinance - Add Section 4.141 Tree Preservation
 Due to lots of conflict revolving around Section B, #3. Motion was made to amend this Ordinance and strike Section B, Item #3.
 Motion by David Thomas, Second by Lesley Overman **MOTION CARRIED**
- Motion this court send this Ordinance back to the Planning Commission.
 Motion by Chris Gregory, Second by Beverly Atwood
ROLL CALL, BOOK 3, PAGE 217 - 5 YES, 15 NO, 0 ABSENT **MOTION FAILED**
- Motion this court deny this Ordinance and completely strike Section B. Tree Preservation Standards, as previously amended.
 Motion by Landon Gulley, Second by Chris Gregory
ROLL CALL, BOOK 3, PAGE 217 - 14 YES, 6 NO, 0 ABSENT **MOTION CARRIED**
- 11) **Ordinance 282-2023-19** Amend Zoning Ordinance - Add Section 4.142 ADA Parking
 Motion this court deny this Ordinance.
 Motion by Landon Gulley, Second by Brian Crook
ROLL CALL, BOOK 3, PAGE 217 - 13 YES, 7 NO, 0 ABSENT **MOTION CARRIED**
- 12) **Ordinance 283-2023-20** Amend Personnel Policy - Section VII H and Section V Item F
 Motion this court approve this Ordinance - **1ST Reading**
 Motion by Jerry Ford, Second by David Thomas **MOTION CARRIED**

E. Budget Amendments

FUND 111 - URBAN SERVICES

111-01FB Traffic Lights \$ 97,000

Motion this court approve this Budget Amendment.

Motion by Beverly Atwood, Second by Chris Gregory

ROLL CALL, BOOK 3, PAGE 217 - 20 YES, 0 NO, 0 ABSENT **MOTION CARRIED**

FUND 141 - SCHOOLS

141-05 Youth Risk Behavior Participation 500

Motion this court approve this Budget Amendment.

Motion by Beverly Atwood, Second by Landon Gulley **MOTION CARRIED**

141-06 Supporting Access in Rural Funding 95,158

Motion this court approve this Budget Amendment.

Motion by Beverly Atwood, Second by Landon Gulley **MOTION CARRIED**

F. Notaries

Amanda Carman Trousdale County Board of Education
Steven M. Paxton Trousdale County Election Commission
Suzanne D. Marrone Self-Employed

Motion this court approve these Notary applicants.

Motion by Chris Gregory, Second by Jerry Ford

MOTION CARRIED

12. **Other Business** - None

13. **Public Comment** - None

14. **Adjourn**

Motion this court adjourn.

Motion by Landon Gulley, Second by Jerry Ford

MOTION CARRIED

Voting Record

Monday, March 27, 2023

		Roll Call	ORD 277-2023-14 Motion to refund Rezoning Fee to the Applicant	ORD 280-2023-17 Motion to DENY Adding Section 4.140	ORD 280-2023-17 Motion to APPROVE Adding Section 4.140	ORD 281-2023-18 Motion to send back to Planning Commission	ORD 281-2023-18 Motion to DENY adding Section 4.141 Tree Preservation	ORD 282-2023-19 Motion to DENY adding Section 4.142 ADA Parking	BA 2023-111-01FB Motion to APPROVE \$97,000	
Motion			Thomas	Gulley	Thomas	C Gregory	Gulley	Gulley	Atwood	
2nd			Atwood	Crook	Overman	Atwood	C Gregory	Crook	C Gregory	
10	Atwood Beverly	Y	ABS	Y	N	Y	Y	Y	Y	
10	Belcher Tommy	Y	Y	N	Y	Y	N	N	Y	
2	Burton Shane	Y	Y	Y	N	N	Y	Y	Y	
6	Carman Alan	Y	Y	N	Y	N	Y	Y	Y	
3	Cothron Grant	Y	N	Y	Y	N	Y	Y	Y	
8	Crook Brian	Y	Y	Y	N	N	Y	Y	Y	
5	Dennis Will	Y	N	N	Y	N	Y	Y	Y	
3	Ford Jerry	Y	Y	N	N	Y	Y	Y	Y	
7	Gregory Chris	Y	N	Y	N	Y	Y	Y	Y	
4	Gregory T. Bubba	Y	N	N	Y	N	Y	Y	Y	
2	Gulley Landon	Y	N	Y	N	N	Y	Y	Y	
9	Johnson Richard	Y	N	N	Y	N	Y	Y	Y	
7	Kerr Judy	Y	N	N	Y	Y	N	N	Y	
7	Nollner David	Y	N	N	Y	N	N	N	Y	
5	Overman Lesley	Y	N	N	Y	N	N	N	Y	
7	Presley Mark	Y	N	N	Y	N	Y	N	Y	
6	Russell Amber	Y	Y	Y	N	N	Y	Y	Y	
4	Taylor Lonnie	Y	Y	N	Y	N	N	N	Y	
9	Thomas David	Y	Y	N	Y	N	N	N	Y	
8	Whittaker Steve	Y	Y	N	Y	N	Y	Y	Y	
Count		Yes	20	9	7	13	5	14	13	20
		No	0	10	13	7	15	6	7	0
		Abstain	0	1	0	0	0	0	0	0
		Absent	0	0	0	0	0	0	0	0

FAILED FAILED PASSED FAILED PASSED PASSED PASSED
*ORD 281-2023-18 *ORD 282-2023-19
FAILED FAILED

COMMITTEE MINUTES
MARCH 2023

Hartsville/Trousdale Executive Committee Regular Meeting

Meeting Minutes

March 9, 2023 - 6:00 P.M. – Trousdale County Community Center

Present: T. Bubba Gregory, Landon Gulley, Beverly Atwood, Jack McCall, Will Dennis, David Thomas

Absent: Shane Burton, Lesley Overman

1. **Meeting Called to order:** By Jack McCall, Chair.

2. **Approval of Minutes**

Motion by Thomas and 2ND by Dennis to approve February 7, 2023, minutes. All in favor.

MOTION CARRIED

3. **Committee Reports:**

A. **Audit – Beverly Atwood**, scheduled for March 16th at 7pm at Mayors office regarding FY22 Controllers Report. Finding on accounting issue with water department plan of action submitted.

B. **Codes and Zoning – David Thomas** - Next meeting March 15th. Rick Gregory will be there and will focus on how to move forward with his help on ordinances and resolutions. How to clear up some wording and updates to make all flow together.

C. **Emergency Services** – In Lesley Overman’s absence David Thomas spoke as he is Vice Chair.

1. Unanimous vote on ambulance color to send it back to EMS Director and Mayor.

2. Brush truck – 4-1 vote. Take full \$204,000 and start all over.

\$27,000 to fix chase by Blankenship. Unsure if bed would fit. New \$260,000 EMS/EMA budget that could go over not have to pull from fund balance. 2WD no debris blade on it. \$110,000 plus \$27,000 off of roughly \$57,000 to repair.

May want to toss around possibly fixing recommendations for Emergency Services. F450 4WD is what we have.

D. **Finance – Landon Gulley**; Meet Monday prior to work session. Met 3rd Monday in February discussions that have come out. EMS discussion 80% on O/T. Still coming our way. Budget start coming. Getting with Mr. Potts with penny values to set April meetings. Purchasing update to be in April.

E. **Law Enforcement – Shane Burton – absent.**

F. **Personnel – Will Dennis**

Not met since last meeting. Next meeting March 16th at 6pm.

7-H of personnel policy concerning volunteers as ambulance drivers. Hope to have recommendations to move to full body.

Looking at Benefits package for county employees.

T. Bubba Gregory was on Insurance committee for years. Employees always wanted to stay with state programming. Is it prohibited for county to cover part of premium? Is there a way to coop with surrounding counties.

Sumner lumped county employees and school together. That is essentially a pay raise.

Could we look at lumping with School Board? Personnel will be looking at some of the above avenues.

G. **Public Works - T. Bubba Gregory**

No meeting since last one. Meeting scheduled tonight after this meeting.

4. Discussion Items

A. Budget Season

No discussion at this time.

What are department heads requesting?

Know sheriff Russell asking for 4 positions and 3 dispatchers.

We did get \$50,000 more in COVID. Opioid money to be determined by advisory committee to Mayor.

Approved a very tight budget last year. Last year we did 0.8 into EMS out of 151 debt services after some payoffs \$32,000. No padding an anticipation of what was coming. Some are frustrated with lack of Director recruiting more employees.

Seen local fire fighter graduated for EMT school. Gregory - Can we look at as a salary increase for ins?

B. Planning Office: Ms. Rosalie is manning the office. Putnam, Dekalb and Macon to cover at no cost.

State issues all permits. Some counties do \$750 builder fee and state does the charge of permits.

Interesting to see if there is a need for having someone in the office all the time.

Would like for this to be added to the agenda what the revenue stream may be. Office open door –

Mrs. Rosalie is permitted to sign off on document's when needed.

Some have concern if multiple inspectors might be more confusing.

C. Other Discussion

Appointment's for Planning Commission and BZA? Mayor has some individuals in mind.

D. Adjourn | Motion by Gulley, 2ND Gregory.

MOTION CARRIED

PUBLIC WORKS COMMITTEE MINUTES

Meeting Date: March 9, 2023, 7 p.m., Community Center

Present: Bubba Gregory, Chris Gregory, Landon Gulley, Lonnie Taylor, Mark Presley, Alan Carman, Richard Johnson, Public Works Director Cliff Sallee, Mayor Jack McCall

Others Present: Tracy Bray from Public Works

Chairman Bubba Gregory called the meeting to order.

Minutes of the February 2023 meeting were reviewed, with Landon Gulley requesting addition on 8K pump replacement being part of 20K pool loss in 2022. Motion to approve as amended by Gulley, second by Mark Presley. Motion approved.

Sallee introduced Tracy Bray to committee. Bray is five-year employee and Sallee plans to promote to assistant supervisor. Sallee defined some of added duties and noted increase in pay. Sallee said plans are to make promotion and pay raise formal at start of 2023-24 budget year. Sallee indicated Bray was OK with this plan.

Discussion turned to compactor at Convenience Center. Asphalt has been cut out, waiting to pour concrete. Hoping to get same cost as last time, but Sallee said more metal had to be purchased this time for installation. Lines have been run.

Gulley noted that traffic flow has been reworked at Convenience Center. Sallee said this will hopefully help traffic at site. Old gates obtained from Tennessee Central Economic Authority for second access point. Sallee said signs, restriping will take place.

Discussion turned to roll off rentals. Solid Waste Committee voted previously to increase roll off rental costs to \$345. Sallee says contractors are complaining about cost, asked if committee would consider reestablishing previous rate of \$150 for repeated runs. Gulley asked what our costs are to haul off. Sallee said rental users still pay tonnage, minus two tons included with rental cost. Carman said \$150 seemed too cheap. Chris Gregory asked if \$345 was for a time period or a one time fill up, asked if county would consider charging to rent for a specific amount of time. Gulley asked about turnaround time to take to Smith County landfill, Sallee said hour to hour and 15 minutes. Gulley asked to see true costs of each run so committee could determine a better cost before making changes. Sallee noted goal is to get county cleaned up. Others are dealing with Smith County at \$100 per ton, Trousdale has \$37 contract rate for little longer. Sallee noted the more roll offs are utilized, the less construction material comes to the Convenience Center. Public Works tries to catch contractors bringing material to Convenience Center and sends to Smith County when caught. Consensus of committee was to wait to get financial figures before making decision.

Mayor Jack McCall said he would like to see committee take action that night, citing desire to better serve the public. Gulley noted this request would help businesses more than general public and that numbers would be better to have before taking action. Discussion could take place at work session. Sallee said numbers could be provided then.

Discussion turned to bell tower. Sallee said tower is in place, bell and parts have been taken to Blast from the Past in Lebanon, who will sandblast and powder coat it. Cost is \$150 to sandblast, \$100 to powder coat. Sallee said cost may increase but estimated no more than \$300. Bell will be restored as soon as completed. Committee expressed its appreciation to Sallee for saving county money in this matter.

Discussion turned to courthouse. Last storm blew windows out on third floor, plus rock thrown through one window. Might be weighted glass, Sallee unsure. Losing glass at pretty good rate because glaze on windows is failing on all windows, Sallee said. Glazing is necessary to keep courthouse as historic building. Chris Gregory asked about the cost for glazing vs. caulking and if keeping as historic building was worth the added cost in repairs. Gulley noted old quote of \$250K to replace all windows because they had to be historic type. Sallee

said other work will be needed to stay on historic register. Mayor McCall said he is investigating National Trust for Historic Preservation, as there is grant funding available for restoration of old buildings, hoping to meet with that group in couple of weeks. Lonnie Taylor said there are manufacturers who make historical-type materials and concurred that grant funding should be available, citing personal examples. Sallee said his staff can replace and glaze windows for immediate repairs. Taylor said county does not want to lose historic designation, as building would then be ineligible for grants.

McCall said he wants to look at full-time grant writer in upcoming budget to find opportunities for county. Gulley and Taylor noted there are companies/individuals who do this on contract basis.

Bubba Gregory asked about repairs to courthouse. Sallee said Trane has been in doing work, but no one can provide date for returning. Cleaning is taking place, but upstairs benches have been moved and floors badly scratched. Downstairs floors have cardboard taped over, so unable to determine damage. Rooms for Election Commission will have to be redone, Sallee said. Gulley asked about inspections (electrical, building). Sallee said crews had said they did not need permits, did not know if that was case or not. Gulley asked about removing boiler, no work done per Sallee. This was supposed to be part of contract.

Discussion turned to Administration Building. Crews have been moving county clerk office materials over to old Water Dept. area and have found countertops need replacing. Sallee has been in touch with builders about costs, will have clerk moved as soon as possible. Another project coming in mayor's office, Sallee said. Signs were blown out by storm, insurance handling. Sallee asked if committee would prefer same type sign or different kind, will get numbers together for committee to consider.

Discussion turned to old Health Department building. Public Works has moved offices to building, using about two-thirds. Only leak is around old chimney, Sallee said. Building also being used for PW storage. Tracy remaining at Administration Building since she handles money, billing, purchase orders. Some county records being currently stored in metal building behind Admin, Sallee would like to move them into Admin.

Discussion turned to park. Ballfield lights are on, two not aimed at fields. Some poles are not placed where engineers indicated because of water/sewer lines. Little League is able to practice, no real safety hazards. Gulley asked about poles on Field 1 and Field 2 that players could potentially run into because of location. Sallee said county would put chain-link fence around them if necessary. Sallee provided camera system update, server is being set up but no direct internet in bathroom. Crew will run antenna from pool to see if service is available, if not we may have to put fiber in building. Sallee will reach out to Tri-County to see if fiber is feasible but believes pool internet will suffice. Cameras are coming in, Sallee will have update at next meeting. Public Works has laid groundwork for cameras in ballfield areas in future. Gulley asked about cost to install cameras now in those areas. Sallee will have to check.

Bubba Gregory asked about any further damage to park facilities. Sallee noted recent incident with parent/child confronted by nine youths. Incident caught on camera.

Mayor was asked about an update on playground replacement. County received three proposals. Mayor, John Parker, Sallee, Alisha Eley from Kimley Horn, and Amy Thomas scored proposals and made recommendation to TDEC, who will make final determination. Mayor presented committee with proposals and renderings from the recommended vendor. Sallee said decisions will have to be made on current fencing, as all that will have to come out. Proposals came in at around \$1 million, mayor noted, and county has \$1.2 million committed including TDEC grant funds. Bubba Gregory asked if current equipment roped off could be repaired temporarily, but Sallee estimated that could cost \$80K. Gulley asked about UV protectors to help new equipment last longer, as they had been discussed previously and were not shown on current proposals. No timeline on beginning project.

Discussion turned to swimming pool 2023 season. PW has one manager application, one assistant manager application, one lifeguard application as of meeting time. Sallee hopes to use manager to begin recruiting at

high school to attract lifeguards. Sallee is comfortable with estimated \$44,912 payroll for summer with increased pay rates approved at February meeting. Gulley motioned to send entire package (costs, hours) to Finance Committee with favorable recommendation, second by Mark Presley. Motion approved with one no vote by Chris Gregory, citing desire to adjust pool operating hours. Sallee had no update on microwavable foods.

Taylor asked about getting WTNK radio to promote pool, Gulley said recruiting needed at high school. Social media also to be utilized.

Discussion turned to budget needs for 2023-24 fiscal year. Sallee mentioned needs for backhoe used to mash loads at Convenience Center (current model is 1996, on second motor and front axle, transmission out). Sallee pricing new vs. used equipment. Also wants used skid steer (current 2006 model in bad shape), PW has been borrowing from Water Department. Current would be repaired and used in town. 2012 roll off truck has bad transmission, consistently needing adjusting. Current used pickups also needing work on regular basis, Sallee wants one new pickup in budget. Hoping to get two more years out of current front-loader truck. Sallee noted Public Works has run tight as possible for number of years. Bubba Gregory asked about total amount of requests, number not immediately available. Taylor asked whether leasing equipment would be worth cost compared to money spent on repairs.

Sallee brought up individual just outside Urban Services off Industrial Park Road who wants trash can, estimates to be 100 feet from official city limits. Gulley, Chris Gregory said while committee can sympathize, doing so would potentially set bad precedent. Bubba Gregory said county has looked at expanding Urban Services District but no action ever taken.

Sallee asked about selling old ballfield lights currently in storage. Gulley noted old football lights got estimated \$100 per fixture. They would have to be declared surplus. Mayor's office is working on that.

Mayor said he has talked to Stanley Holder about access gate into park, who was against idea because of access needed to tobacco warehouse. Holder indicated he would be receptive to gate closer to play area, perhaps near radio station or basketball courts.

Chris Gregory asked about status of previous administration's jail subcommittee, as two of three members (then-mayor, commission chairman) are no longer in office, and if work has been done on identifying potential sites. Mayor McCall indicated committee is being reformed with sheriff, himself, Shane Burton and two others to be determined. That committee will make recommendation at future date, but no timeframe, per the mayor. Some potential sites have been sent to Spirit Architecture to see what can be designed for those locations. Final site decision will be made by County Commission.

Next meeting was scheduled for Wednesday, March 29 at 7 p.m. at Community Center.

Motion to adjourn by Landon Gulley, second by Mark Presley. Motion approved.
Minutes presented by Chris Gregory

HARTSVILLE/TROUSDALE COUNTY METROPOLITIAN GOVERNMENT

EMERGENCY SERVICES COMMITTEE MEETING MINUTES MARCH 08, 2023

MEMBERS PRESENT

LESLEY OVERMAN, CHAIR

BRIAN CROOK, SECRETARY

DAVID NOLLNER

DAVID THOMAS, VICE CHAIR

RICHARD JOHNSON

AMBER RUSSELL

EX-OFFICIO MEMBERS BY POSITION, NON-VOTING PRESENT

MATT BATEY

MAYOR JACK MCCALL

MARK BEELER

RAY RUSSELL

Meeting was opened by Chairman Lesley Overman

Minutes from previous meeting had been passed out prior to meeting and were read for corrections or amendments.

Brian Crook made a motion to approve. Seconded by David Thomas.

Interim Fire Chief Mark Beeler gave a summary of the membership criteria and scheduled upcoming training. Mark also gave a list of all Fire Department vehicles and discussed hose testing will be done later in the year. Mark gave a detailed summary of the gear the fire department personnel will need this year. The fire department also got approved for a grant in the amount of 11,400 and will be purchasing a thermal imaging camera, and six SCBA bottles. Mark also discussed upcoming training and will be advising the committee when he will need more funding for the equipment needed.

Chairman Lesley Overman gave an update on the Brush Truck that was involved in an accident. Lesley advised that the insurance offered 205,000 and they would keep the truck, or the county keeps the truck with a salvage title and 175,000. Due to the amount of suspension and frame damage the committee recommended that we total the brush truck out and start over.

Matt Batey gave the EMS report. He advised the committee of the call volume. It was requested by Commissioner Amber Russell that we start using Trousdale Medical Center more instead of transporting patients to other hospitals so we can keep ambulances in our county. Matt advised that the patient could request where they want to go to get the best care and EMS is obligated to take them where they want to go. Matt then went over the financial report and is going to start giving a write off report so the committee can review it. Matt also advised he has five full time paramedics and is looking for one more to have a full crew.

Matt Batey gave a brief statement about Rescue. He advised that Rescue 1 is back in service and that they now have 19 active members. Batey also advised they haven't heard back from grants yet regarding upcoming training in the year.

Ray Russell advised of needing a new radio tower for Hwy 231 and gravel hill area. He advised he was looking into grants to fund the project.

Next on the agenda was the color scheme of the ambulance, which was brought up for discussion. The state has approved the color scheme of the black ambulance and the committee recommended that the Mayor and the EMA Director make the decision on colors in the future.

David Nollner made the motion to adjourn.

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

CODES AND ZONING COMMITTEE

MARCH 15 | 6:00PM | MAYOR'S OFFICE

MINUTES

Members Present: 5/5

David Thomas, Chairman
Lonnie Taylor, Vice Chair

Lesley Overman, Sec
David Nollner

Tommy Belcher

Others in attendance: Rosalie Myhan, Mayor McCall, and Rick Gregory

Chairman David Thomas called meeting to order at 6:00pm.
A quorum was determined with the members present.

Motion to approve minutes from Dec 8 meeting made by Taylor, seconded by Nollner, Motion Carried.

Mayor presented contract to Rick Gregory, which was signed.

Discussion with Mr. Gregory on unifying zoning codes. Gregory suggests consolidating specifics into larger categories. He will provide a redline copy with any and all changes. County reference of the size of the drawing specifics needs to be consolidated. Cleaning up typos and possible misprints-changing number sections to make it easier to edit with additions etc. Special Exceptions should be only for the BZA to determine and then to the planning commission. Lots of exceptions to the special exceptions that need to be cleaned up. Gregory shared several notes to already be amended in current codes. Rosalie suggested she send things she sees in her office that are missing to Mr. Gregory such as appendixes for flood plains and building codes since they change regularly.

Discussion of Commercial building regulations, Tree Regulations, and ADA compliant parking lots coming from Planning Commission. Commercial Building regulations still in process in planning; should have full ordinance next month. Taylor questions façade breaks by linear foot. Gregory suggests this is not governing but more meddling. Nollner asked about treehouse regulations, air BnBs, and tiny homes etc. Gregory suggests language for these should be in the codes.

Other discussion. Rosalie added that signs are being ordered, inspections are happening with Macon county inspector and state inspectors. The office is still functioning and operating as usual.

Meeting adjourned by motion from Nollner.

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

PERSONNEL COMMITTEE

MARCH 16, 2023 | 6:00PM | MAYOR'S OFFICE

MINUTES

Members Present: 6/6

Will Dennis, *Chair*

Alan Carman, *Secretary*

Shane Burton

Steve Whittaker, *Vice Chair*

Brian Crook

Grant Cothron

Others Present:

Mayor Jack McCall, Guiselle Quiel Scott (HR), Branden Bellar, Amy Thomas *CCFO*

Chairman Will Dennis called the meeting to order at 6pm; Steve Whittaker led the committee in prayer. A quorum was determined with all members present.

Minutes from the February 2, 2023 meeting were reviewed.

Motion to accept as presented by Crook; second by Cothron.

MOTION APPROVED

Discussion Items

Review Personnel Policy Section VII, Item H Use of Government Vehicles and Equipment

to potentially add language to allow volunteers as drivers for the ambulance service and require training for drivers of all emergency vehicles, including volunteer fire and rescue members. Chairman Dennis proposed adding the language of "and volunteer(s)" where "employee" is referenced in the policy section VII.H. He also suggested adding Item 7 to state "County Employees are to be the primary drivers of County owned emergency vehicles; however volunteers can be used as a secondary option in unforeseen events at the authority of the on scene chief(s)."

Crook made the motion to send the two amendments to the Commission; second by Carman.

MOTION APPROVED

See attachment of added language to Section VII.H

Review Personnel Policy Section V, Item F COVID-19 Sick Leave Policy to correspond the ending date with the possible ending of the federal declarations on May 11, 2023.

Cothron made the motion to move the expiration date to match federal regulations; second by Whittaker.

MOTION APPROVED

See attachment of added language to Section V.F

Next meeting date Committee set the next meeting for April 20, 2023 at 6pm in the Mayor's office. At this time there are no items to be discussed.

Public Comment – none presented.

Meeting adjourned at 6:15pm with a motion from Grant Cothron; second by Alan Carman.

*Minutes submitted by
Amy Thomas, CCFO*

Section VII – Miscellaneous Personnel Policies

H. USE OF LOCAL GOVERNMENT VEHICLES AND EQUIPMENT

1. Hartsville / Trousdale Metropolitan Government is committed to promoting safe and responsible driving for all of its employees **and volunteers**. To ensure that this commitment is followed through, the County has adopted a vehicle and equipment policy that requires all employees **and volunteers** who operate County owned vehicles or equipment during the performance of their duties, to do so in a lawful and safe manner. An employee **or volunteer** who, at the County's request and through the County's authorization, is asked to operate a County vehicle/equipment or rented vehicle/equipment will do so for County business use only and will not be considered available for personal use in any way. No unauthorized persons will be permitted to operate a County vehicle or equipment.
2. The County has the sole discretion in determining who may operate County or County-sponsored vehicles or equipment, therefore, the County has the right to review any appropriate documents including but not limited to driving records, proof of a valid license, and automobile insurance information.
3. Employees **and volunteers** must be 18 years of age to operate a County vehicle or equipment.
4. Employees **and volunteers** are expected to take all steps necessary to avoid endangering themselves and others while operating County or County-sponsored vehicles or equipment on County business. To ensure this, employees **and volunteers** authorized to operate County/County-sponsored vehicles or equipment are expected to ensure that all occupants wear safety belts when the vehicle or equipment is in operations and that the vehicle/equipment to which the employee **or volunteer** is assigned is maintained in a safe driving/operating condition. Employees **or volunteers** driving county owned or rented vehicles/equipment would comply with respective laws governing motor vehicle/equipment operations.
5. Employees **and volunteers** will not use cellular telephones (unless they are equipped with hands-free operations) while operating county vehicles or equipment and refrain from conducting any other activities which may impede the driver's ability to focus on safely operating the vehicle/equipment while it is in motion.
6. Any individual who is in violation with the safety expectations listed above may be subject to potential disciplinary action by the County up to and including termination.
7. **County Employees are to be the primary drivers of County owned emergency vehicles; however, volunteers may be used as a secondary option in unforeseen events at the authority of the chief(s) on scene.**

Section V - Benefits

F. COVID-19 SICK LEAVE POLICY

1. **Eligibility.** All current full and part-time employees scheduled but unable to work (or telework) between the dates of January 1, 2021 and **May 11, 2023** due to one of the following reasons are eligible for COVID-19 sick leave:
 - a. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19. A copy of the federal, state, or local quarantine or isolation order related to COVID-19 applicable to the employee or the name of the government entity that issued the order must be submitted to support the employee's COVID-19 sick leave request.
 - b. The employee has been advised by a licensed health care provider to quarantine or self-isolate due to concerns related to COVID-19. Written documentation by a health care provider advising the employee to quarantine or self-isolate due to concerns related to COVID-19 or the name of the provider who advised the employee must be submitted to support the employee's COVID-19 sick leave request.
2. **Amount of COVID-19 Sick Leave:** Eligible employees have up to ten (10) working days of COVID-19 sick leave available to use for qualifying reasons. For employees with varying hours, one of two methods for computing the number of hours paid will be used:
 - a. If the employee has worked 6 months or more, the average number of hours that the employee was scheduled per day over the 6-month period ending on the date on which the employee takes leave, including hours for which the employee took leave of any type.
 - b. If the employee has worked less than 6 months, the expected number of hours to be scheduled per day at the time of hire.
3. **Consecutive COVID-19 Sick Leave.** Because all other reasons for COVID-19 sick leave could potentially expose an employee or others in the workplace to the virus, once an employee begins taking leave for reasons 1-2 above, the employee must use the permitted days of leave consecutively until the employee no longer has a qualifying reason to take COVID-19 sick leave.
4. **Rate of Pay:** COVID-19 sick leave will be paid at the employee's regular rate of pay without consideration of overtime pay.
5. **Interaction with Other Paid Leave:** The employee may use COVID-19 sick leave under this policy before using any other accrued paid time off for the qualifying reasons stated above.
6. **Procedure for Requesting COVID-19 Sick Leave:** Employees must notify their **DEPARTMENT HEAD OR ELECTED OFFICIAL** of the need and specific reason for leave under this policy as soon as possible on the first day of their COVID-19 sick leave absence. A COVID-19 Sick Leave Request Form will be provided to all employees. Verbal notification will be accepted until practicable to provide written notice.
 - a. COVID-19 sick leave must be approved by the employee's **DEPARTMENT HEAD OR ELECTED OFFICIAL** in the same manner as all approved leave requests using the approved COVID-19 Sick Leave Request Form
 - b. Once COVID-19 sick leave has begun, the employee and their supervisor must determine reasonable procedures for the employee to report every three (3) working days on the employee's status and intent to continue to receive COVID-19 sick leave.
 - c. During a period of COVID-19 sick leave, the employee must certify that the employee will not work for another employer during what would have been the employee's normal work hours for the Hartsville/Trousdale County Government. An employee who falsely certifies they will not work for another employer during those normal work hours, and does in fact work for another employer, will be subject to discipline under Section VI.
7. **Documentation required for COVID-19 sick leave to be paid.** The employee must submit to their **DEPARTMENT HEAD OR ELECTED OFFICIAL** the following documents (if applicable):
 - a. Any quarantine order, self-isolation order, doctor note, or test results should be submitted via email, text or fax to the employee's **DEPARTMENT HEAD OR ELECTED OFFICIAL** as soon as possible after receipt, but no later than 24 hours after the documentation is received.
 - b. signed leave request form; and
 - c. return to work form.
 - d. All required documentation must be stapled to the employee's timesheet and submitted to the Mayor's Office along with the employee's timesheet.

IF THE REQUIRED DOCUMENTATION IS NOT PROVIDED AT THE SAME TIME AS THE EMPLOYEE'S TIMESHEET, THE EMPLOYER WILL EXHAUST REGULAR SICK AND VACATION LEAVE OR THE EMPLOYEE WILL BE GIVEN LEAVE WITHOUT PAY.

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

AUDIT COMMITTEE

MARCH 16, 2023 | 7:00PM | MAYOR'S OFFICE

MINUTES

Members Present: 4/5

Beverly Atwood
Jerry Ford

Judy Kerr
Mark Presley

Amber Russell

Others Present:

Mayor Jack McCall, Amy Thomas *CCFO*, and Tyler Ensminger of TN Comptroller Local Government Audit

Madam Chairman Beverly Atwood called the meeting to order at 7pm. A quorum was determined to be present with all members in attendance.

Minutes from the November 1, 2022 meeting were reviewed.

Motion to accept as presented by Ford; second by Kerr.

MOTION APPROVED

General Discussion

Review Audit Report ending June 30, 2022 The Committee was supplied with the data sheet from the FY2022 Audit along with reports of the ending fund balances. Tyler Ensminger with the TN Comptroller's office was present to clarify any questions the Committee had pertaining to the audit.

There was one finding from the Water & Sewer Department that stated the accounting records were not closed by August 31. Reason for this occurrence is due to transition of staff in the office and software updates. This matter had already been addressed by the department and the Comptroller.

Fund Balances –

Fund Balances per FY2022 Audit

Fund	Beginning Balance	Net Change	Ending Balance		Projected Ending Balances per Budget	Projected Net Change per Budget
	7/1/2021		6/30/2022		6/30/2022	6/30/2022
101 - General Fund	4,572,304	↓ (586,476)	3,985,828	pg 28	3,216,696	(1,355,608)
111 - Urban Services	1,507,939	↑ 214,558	1,722,497	pg 130	1,402,532	(105,407)
116 - Solid Waste	834,073	↑ 336,929	1,171,002	pg 131	803,041	(31,032)
118 - Ambulance Services	370,537	↑ 39,932	410,469	pg 132	258,197	(112,340)
122 - County Drug Fund	73,401	↑ 7,374	80,775	pg 133	68,151	(5,250)
151 - Debt Services	600,628	↑ 304,355	904,983	pg 137	432,912	(167,716)
156 - Education Debt Services <i>Wheel Tax / 2002 High School</i>	385,648	↓ (385,648)	-	pg 138	-	(385,648)
131 - Highway Fund	1,233,912	↑ 223,698	1,457,610	pg 136	821,192	(412,720)
141 - General Purpose School	3,693,013	↑ 240,221	3,933,234	pg 151	1,647,307	(2,045,706)
Total Fund Balance	11,853,202	394,943	13,711,140		8,650,028	(4,621,427)

The full audit can be found at <https://comptroller.tn.gov/content/dam/cot/la/advanced-search/2022/county/FY22TrousdaleHotSheet.pdf>

Mr. Ensminger felt the County was doing well. He appreciates the work done by Amy Thomas, Peggy Taylor, Mary Dale Welch, and Angie Williams on keeping everything running smoothly.

Russell asked how often the audit is conducted and what is examined. Ensminger explained that the Audit is an annual event. Trousdale County is a second round county where the preliminaries begin in March and the auditors return in September to do a complete assessment. The purpose of the audit is to verify the financials are materially correct and true. The preliminaries or test work includes cash counts, random expenditure checks, capital expenditures, and payroll samples. Auditors make sure the County is following the policies it has set forward.

Kerr asked about the Best Practice policy recommended by the Comptroller's office. This is an item that will appear on every audit suggesting counties consolidate to one central accounting department that would include General funds, Schools, Water, and Highway thus eliminating duplicate work on the part of the auditors. It is not a mandatory direction, but a suggestion of the Comptroller. Only 25 counties of the state have adopted this policy.

Meeting adjourned at 7:22pm with a motion from Amber Russell; second by Jerry Ford.

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

FINANCE COMMITTEE

MARCH 20, 2023 | 6:00PM | TC COMMUNITY CENTER

MINUTES

Members Present: 5/5

Landon Gulley, Chair

Beverly Atwood

Jerry Ford

Bubba Gregory, Vice Chair

Will Dennis

Others Present: Amy Thomas – Secretary, Mayor Jack McCall, Hon. Branden Bellar, Comm. David Nollner, Comm. Lesley Overman, Sheriff Ray Russell, Tommy McFarland, Rosalie Myhan

- 1. The meeting was called to order at 6:00 pm by Chairman Gulley. Quorum was determined with all 5 members present.
- 2. Minutes from the February 21, 2023 regular meeting were reviewed.

Motion to accept the minutes as presented by Ford; second by Gregory. **Minutes accepted as presented.**

3. Financial Statements

A. **Trustee Cash Balance | February 2023** Committee Reviewed the February Statement. No concerns were noted.

B. **February 2023 Financial Summaries**

Business Tax revenue is lagging in all applicable funds. The bulk of this line item typically comes through in May.

Concerns are still high over the Ambulance overtime. At the end of February, that line item is showing 93.45% of the budgeted amount. Emergency Services Committee chair Lesley Overman was in attendance and stated that her committee has asked the questions to the director, but no answers or remedies have been offered.

No other concerns were noted.

4. Budget Amendments

2023-111-01FB	Traffic Lights – Andrews	\$	97,000
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The request is to move the current traffic lights at Broadway to the Andrews intersection. The installation will include a new pole mounted cabinet, new controller and equipment, new electrical service, new signal cables, new left turn loop, amongst other items. A quote from S&W Contracting showed the work being \$56,840. Public Works Director Cliff Sallee is asking for an additional \$40,160 to cover the purchase of two battery backups and any unexpected costs. The batter backups would be helpful during storm or other outages.

Motion to recommend BA 111-01FB to the full Commission by Atwood; second by Dennis. **MOTION APPROVED**
voice vote w/o opposition

2023-141-05	Youth Risk Behavior Survey	\$	500
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Revenue from the TN Dept of Education being appropriated for the completion of the Youth Risk Behavior survey at the high school

Motion to recommend BA 141-05 to the full Commission by Gregory; second by Atwood. **MOTION APPROVED**
voice vote w/o opposition

2023-141-06 Supporting Postsecondary Access in Rural Communities \$ 95,158

Appropriating revenue from the SPARC grant to support the TCAT Summer Bridge program.

Motion to recommend BA 141-06 to the full Commission by Ford; second by Atwood

MOTION APPROVED
voice vote w/o opposition

5. Other Discussion

- A. **FY22 Audit Fund Balance Report.** Committee reviewed the audited ending fund balances at June 30, 2022.

Fund Balances per FY2022 Audit

Fund	Beginning Balance	Net Change	Ending Balance
	7/1/2021		6/30/2022
101 - General Fund	4,572,304	↓ (586,476)	3,985,828 <i>pg 28</i>
111 - Urban Services	1,507,939	↑ 214,558	1,722,497 <i>pg 130</i>
116 - Solid Waste	834,073	↑ 336,929	1,171,002 <i>pg 131</i>
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122 - County Drug Fund	73,401	↑ 7,374	80,775 <i>pg 133</i>
151 - Debt Services	600,628	↑ 304,355	904,983 <i>pg 137</i>
156 - Education Debt Services <i>Wheel Tax / 2002 High School</i>	385,648	↓ (385,648)	- <i>pg 138</i>
131 - Highway Fund	1,233,912	↑ 223,698	1,457,610 <i>pg 136</i>
141 - General Purpose School	3,693,013	↑ 240,221	3,933,234 <i>pg 151</i>
Total Fund Balance	11,853,202	394,943	13,711,140

- B. **FY24 Budget – Fund 141 Schools Local Revenues.** According to the adopted Budget Policy, the Finance Committee is responsible for setting the local revenues for Fund 141 budget. These are not final numbers, but a starting point for the schools to use to prepare their budget. After review of proposed numbers, the Committee moved to set the local revenues knowing that these can be adjusted during the budgeting process:

40110	Current Property Tax	\$1,550,000
40115	Discount on Property Taxes	(20,150)
40120	Trustee's Collections - Prior Year	40,000
40130	Circuit Clerk/Clerk & Master Collections - Prior Years	25,000
40140	Interest and Penalty	6,000
40161	Payments in Lieu of Taxes - T.V.A.	200,000
40210	Local Option Sales Tax	980,000
40270	Business Tax	25,000
40275	Mixed Drink Tax	5,000
	Total Local Taxes	\$2,810,850

Motion to set the local taxes as presented by Dennis; second by Gregory

MOTION APPROVED
voice vote w/o opposition

6. Public Comment

- Jerry Ford began the discussion on implementing a wheel tax for upcoming projects. With a jail and other major expenses coming, the County needs to start building funds. The revenues from the wheel tax can be put towards Fund 171 Capital Projects. Atwood provided the wheel tax amounts for the surrounding counties. Chairman Gulley stated he would like to see a solid plan before moving forward with proposing a wheel tax.

7. Adjourn: With no further business, a motion to adjourn the meeting was made by Atwood; seconded by Ford. Adjourned at 6:45 pm

*Minutes submitted by
Amy Thomas*

PUBLIC WORKS COMMITTEE MINUTES

Meeting Date: March 29, 2023, 7 p.m., Community Center

Present: Bubba Gregory, Chris Gregory, Landon Gulley, Lonnie Taylor, Mark Presley, Alan Carman, Richard Johnson, Public Works Director Cliff Sallee

Others Present: Members of Public Works staff

Chairman Bubba Gregory called the meeting to order.

Minutes of the March 9, 2023 meeting were reviewed. Motion to approve by Presley, second by Carman. Motion approved.

Committee discussed request to change rates for roll off rentals. Sallee provided handout with info on department costs. One run to Smith County was 34 miles, took about 52 minutes in all. Driver makes \$18/hour. Request is to keep \$345 rate for initial run, \$150 after that, plus tonnage. Gulley asked if we charge tonnage on repeat runs. Sallee said yes, 2 tons included are on first run only. Sallee noted that Class 3 runs are in & out, Class 1 takes longer. Gulley asked about setting rate at \$200, Sallee said he felt \$150 was OK. Chris Gregory asked if county had budgeted at higher rate and if change would affect department budget. Sallee did not have answer to that. Motion by Gulley to recommend to Commission changing rate per Sallee request, second by Taylor. Motion approved.

Sallee provided update on new trash truck. Dealer called previous day and said truck had been shipped to Ohio, should arrive within 45 days. Sallee said if county wants new front-loader, it will probably take two years to arrive.

Discussion turned to pool season. Sallee said only four lifeguard applications, two assistant managers received to date. Manager is in place. Applications will need to be turned in by April 15 for department to be able to schedule training. Committee was to ask HS principal to help make announcements. Gulley asked about age limit for lifeguards, Sallee said 15. Taylor suggested making use of social media. Bubba Gregory asked if pool could open with shortened hours if not enough lifeguards. Sallee indicated couldn't open at all. Sallee said equipment looks good, no issues expected.

Discussion turned to volleyball courts. Mayor Carman administration purchased land in park to be able to install courts, but it never happened. Sallee said would need to get rid of some light poles to make it work. Bubba Gregory asked for a cost estimate to open volleyball. Sallee indicated \$3,000 to \$3,500. Gulley motion to recommend approval, second by Chris Gregory. Motion approved.

Sallee reported on new cameras in park. They have been installed and are working well.

No update available on courthouse repairs.

Sallee said PW staff had been working in park Tuesday and Wednesday, all wooden light poles have been removed. Little League workday scheduled for Saturday, April 1 and Rally Day on April 8.

Alan Carman said people have asked about lighting on walking track. Sallee said lights come on from 6-10 p.m. and 3-6:30 a.m. Gulley asked if switching to Daylight Savings Time might mean need to adjust schedule. Sallee will look into this.

Bubba Gregory asked about disc golf. Sallee said some complaints received about sites of holes close to creek. Gulley said kids are starting to use, and club is forming at middle school.

Presley asked if broken windows at courthouse have been fixed. Sallee said yes.

Next meeting was scheduled for Wednesday, April 12 at 6 p.m. at Community Center. (NOTE: Meeting site later moved to mayor's office)

Motion to adjourn by Taylor, second by Gulley. Motion approved.

Minutes presented by Chris Gregory

Hartsville/Trousdale Planning Commission Regular Meeting

Meeting Minutes

March 13, 2023 - 7:00 P.M. – Trousdale County Community Center

Present: John Kerr, David Nollner, Thomas Harper, David Thomas, Carol Pruitt, Mitch Gregory, Rhonda Keisling, Kealan Millies-Lucke (GNRC)

Absent: Heather Bay

Others Present: Jim Carman, George Helzer, Jordan Fleming, Rosalie Myhan, Matthew Carman, Brian Crook, Anthony Natale

Roll Call

- Chairman Kerr called the meeting to order at 7:00 P.M. and conducted a roll call.

Approval of Minutes

- Chairman Kerr asked for a review of the February 13th, 2023 meeting minutes. David Nollner made motion to approve minutes. Seconded by David Thomas. None opposed **MOTION CARRIED**

Changes to the Agenda - no changes. David Nollner made the motion to approve. Seconded by Mitch Gregory. None opposed. **MOTION CARRIED**

Public Hearing – none

Old Business- none

New Business

- Rezone by Mary Lynn Claridy from A-1 to R-1/A-1 on Hwy 10 (Map 13 Parcel 32.05) of 5.01 acres to separate 2 acres off and add the remainder to adjacent parcel owned in the 3rd Civil District***
Jim Carman spoke on behalf of Mary Lynn Claridy. Mrs. Claridy is wanting to tract off two acres of her 5.01 acres and rezone the two-acre tract to R1. This will leave remaining 3 acres on the existing house lot. David Thomas made a motion to send to county commission with a favorable recommendation. Seconded by Mitch Gregory. None opposed **MOTION CARRIED**
- Rezone 5.13 acres by Anthony Natale from A-1 to C-1 on 5.13 acres of 212 acres on Halltown RD (Map 019 Parcel 010.00) build a commercial building in the 7th Civil District***
Anthony Natale spoke on behalf of the rezone of 5.13 acres of his 212 acres from A-1 to C-1 on Halltown Rd. He is planning construct a building to store business material and equipment. David Nollner made a motion to send to the county commission with a favorable recommendation. Seconded by David Thomas. None opposed **MOTION CARRIED**
- Rezone by Matthew Carman from R-1 to C-2 on Hwy 25 (Map 019M C Parcel 017.30) of 0.91 acres for development in the 7th Civil District.***
Jim Carman spoke on behalf of Matthew. Mr. Carman wants to rezone this 0.91 acre to align with the existing C-2 tracts located adjacent to highway 25. Thomas Harper made a motion to send to the county commission with favorable recommendation. Seconded by Carrol Pruitt. None opposed **MOTION CARRIED**
- Rezone by Brian Crook from A-1 to R-1 on 1575 Skillet Creek RD (Map 4 Parcel 15.02) of 3.01 acres to separate House and 1 acre to sell in the 4th District.***
Jim Carman spoke on behalf of Brian Crook. Mr. Crook plans to separate the house and 1 acre lot from the existing 3.01 tract to sell. Carrol Pruitt made a motion to send to county commission with a favorable recommendation. Seconded by David Nollner. None opposed **MOTION CARRIED**
- Site Plan Approval for Matthew Carman on Halltown Rd (Map 19 Parcel 29.00) of 5.12 acres for a Commercial Building in the 7th Civil District***
Jim Carman spoke on behalf of Matthew Carman. Mr. Carman plans to construct a building for storage. Mitch Gregory made a motion to approve the site plan appending note A. Seconded by Carrol Pruitt. None opposed **MOTION CARRIED**

- **Sketch Plat approval for Dustin Marcellino on Western Ave of 6.19 acres (Map 19-N E 30.02) for 6 lots in the 7th Civil District**
Jim Carman spoke on behalf of Dustin Marcellino. David Thomas makes a motion to approve sketch plat. Carrol Pruitt second. None opposed **MOTION CARRIED**
- **Final Plat approval for Freedom Estates on Bass Rd (Map 17 Parcel 19.00) of 34.96 acres of 16 lots in the 6th Civil District**
Jordan Fleming presented the final plat. David Thomas made a motion to approve final plat. Seconded by Mitch Gregory. None opposed **MOTION CARRIED**
- **Amend the Zoning Ordinance of Hartsville, Tennessee Article IV, by adding Section 4.142 – Create ADA Parking Lot Design Requirements**
Kealan Millies-Lucke presented updated information on parking stall sizes. David Thomas made a motion to send to the county commission for approval. Seconded by Thomas Harper. None opposed **MOTION CARRIED**
- **Amend the Zoning Ordinance of Hartsville, Tennessee Article IV, by adding Section 4.141 - 4.140- Create a COMMERCIAL AND INDUSTRIAL DESIGN GUIDELINES section with Article IV. 4.141 Create Tree Preservation and Maintenance Requirements**
Kealan Millies-Lucke- provided minor updates made to the tree preservation for commercial and industrial design guidelines. David Thomas made a motion to send to county commission for approval. Seconded by Carrol Pruitt. None opposed. **MOTION CARRIED**

Discussion Items

- **Public Hearing Sign Design Approval**
Rosalie Myhan provided the planning commission with multiple sign designs for public hearings. The signs were reviewed, discussed, and agreed upon.
- **Codes and Zoning discussion**
David Thomas presented some material that were discussed in codes and zoning pertaining to land of 5 acres or more zoned R-1. Thomas suggested adding an amendment to rural area residential lots of 5 acres or more regarding maintenance regulations, specifically grass and weeds. GRNC staff presented information pertaining to Portland TN and Wilson County TN guidelines.
- **Commercial Building Design Guidelines**
GNRC staff presented commercial/industrial design criteria that the surrounding counties are enforcing. Kealan displayed a list of exterior building materials to be included in preferred, limited, and prohibited sections within the architecture requirements. During this discussion, when and location they are applied to the structure was discussed. The second design criteria discussed pertained to Dark Sky ordinance. Kealan Milles-Lucke reviewed Metro Nashville’s Dark Sky ordinance that was supplied within planning commission packet. She presented two different options to review. One option was favored but needed a few items to be transferred from other option. GRNC will update option and supply more information moving forward.

Closing Remarks from the Chair and Building Inspector

Adjourn

- David Nollner made a motion to adjourn, Seconded by Thomas Harper. None opposed **MOTION CARRIED**

RESOLUTIONS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION # 2023-10-779

**RESOLUTION TO APPLY FOR
TENNESSEE HOUSING DEVELOPMENT AGENCY (THDA) HOME GRANT PROGRAM**

WHEREAS, grant funds may be available through the Tennessee Housing Development Agency (THDA) HOME Program to provide housing rehabilitation assistance to low and moderate income homeowners; and

WHEREAS, the leaders of Hartsville/Trousdale County, Tennessee, desire to provide housing assistance to low-income families to improve and enhance livability for the citizens they serve; and

WHEREAS, the Hartsville/Trousdale County Metro Government acting by and through its Board of Mayor and County Commissioners deem it to be in the manifest interest of the citizens they serve to be provided with said improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Hartsville/Trousdale County Commission authorize the Mayor to:

1. Execute and submit said application for THDA HOME Grant funds on behalf of the Hartsville/Trousdale County Metro Government in the maximum amount allowable of \$700,000.
2. Enter into the necessary agreements with THDA to receive and administer such grant funds.
3. The Mayor, acting in his official capacity as chief executive officer for the County, shall have authority to execute contractual agreements for administrative and housing rehabilitation inspection services, subsequent to grant approval, without further action by the Board, contingent upon approval by the funding agency.

This Resolution is effective upon adoption, the welfare of Hartsville/Trousdale County, Tennessee requiring it.

Motion to approve: _____

Voice Vote

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
RESOLUTION # 2023-11-780
RESOLUTION TO LEVY A COUNTY-WIDE MOTOR VEHICLE TAX
(WHEEL TAX)

WHEREAS, Tennessee Code Annotated, Section 5-8-102 authorizes counties to levy a motor vehicle privilege tax as a condition precedent to the operation of a motor vehicle within a county; and

WHEREAS, the need for new revenue sources is great in Hartsville/Trousdale County,

NOW, THEREFORE, BE IT RESOLVED, by the Hartsville/Trousdale County Commission that:

SECTION 1. For the privilege of using the public roads and highways, except state maintained roads, in Hartsville/Trousdale County, Tennessee, there is levied upon motor-driven vehicles (including motorcycles and motor-driven bicycles and scooters), and upon the privilege of the operation thereof, except farm tractors, self-propelled farm machines not usually used for operation upon public highways or roads, and except all motor-driven vehicles owned by any governmental agency or governmental instrumentality, a special privilege tax for the benefit of such county, which tax shall be in the amount of **One Hundred Dollars (\$100.00)** for each such motor-driven vehicle and **Thirty Dollars (\$30.00)** for each such motorcycle, or motor-driven bicycle and scooter.

This tax applies to, and is a levy upon, and shall be paid on each motor-driven vehicle, the owner of which resides within said county.

SECTION 2. The tax herein levied shall be paid to and collected by the County Clerk of Hartsville/Trousdale County, who is authorized by T.C.A. 67-4-103 to collect such privilege taxes. The County Clerk shall collect this tax at the same time he collects the state privilege tax levied upon the operation of motor-driven vehicle over the public highways of this State. The **County Clerk shall deduct a fee of three percent (3%)** as authorized in T.C.A. 8-21-701 (57) from the amount of taxes collected and paid over to the County Trustee.

SECTION 3. Payment of the privilege tax imposed hereunder shall be evidenced by a receipt, issued in duplicate by the Clerk, the original of which shall be kept by the owner of the motor-driven vehicle, and by a decal or emblem also issued by the Clerk, which shall be displayed by affixing the same on and to the lower right-hand side of the windshield of the motor-driven vehicle for which the same was issued. (Provided, however, that the privilege tax decal for motorcycles, motor-driven bicycles and scooters shall be placed on the top portion of the gasoline tank, but if such tank is not visible, then the decal shall be placed on any prominent and visible portion of said vehicle).

SECTION 4. The design of the decal or emblem shall be determined by the County Clerk. The expense incident to the purchase of such decals and emblems herein required, as well as the expense of obtaining proper receipts and other records necessary for the performance of the duties herein incumbent upon the Clerk shall be paid from the General Fund of the County.

SECTION 5. The privilege tax or wheel tax herein levied, when paid together with full, complete and explicit performance of and compliance with all provisions of this Resolution, by the owner, shall entitle the owner of the motor-driven vehicle for which said tax was paid and on which the decal or emblem has been affixed as herein provided, to operate or allow to be operated his vehicle over the streets, roads and highways of the County for a period of one year which shall run concurrently with the period established for the state registration fees by Section 55-4-104 of the Tennessee Code.

In the event the wheel tax decal is sold by the Clerk for a period of more or less than a calendar year, the tax imposed shall be proportionate to the annual tax fixed for the vehicle and modified in no other manner, except that the proportional tax shall be rounded off to the nearest quarter of a dollar.

SECTION 6. In the event any motor-driven vehicle for which the wheel tax has been paid and the emblem of the decal issued and placed thereon, becomes unusable or is destroyed or damaged to the extent that it can no longer be operated over the public roads, streets or highways of said County; or in the event that the owner transfers the title to such vehicle, and completely removes therefrom and destroys the decal or emblem issued for and placed thereon, and the owner makes proper application to the Clerk for the issuance of a duplicate decal or emblem to be used by him on another vehicle for the unexpired term for which the original decal or emblem

was issued, and the Clerk is satisfied that the applicant is entitled to the issuance of such a duplicate decal or emblem and the owner pays into the hands of the Clerk the sum of One Dollar (\$1.00), the Clerk will then issue to such owner a duplicate receipt, cancelling the original receipt delivered to him by the owner, and will deliver to the owner a duplicate decal or emblem, which shall be affixed to the motor-driven vehicle for which it was issued, as herein provided, and such duplicate decal or emblem shall entitle the owner to operate, or allow to be operated, the vehicle upon the streets, roads and highways of said county for the remainder of the period for which the original decal or emblem was issued. Likewise, in the event a decal or emblem becomes obliterated, erased or defaced, or is destroyed under the provisions of this Resolution, and is therefore illegible and unusable by the owner, upon proper application made by the owner and filed with the Clerk, showing such circumstances and facts to be true, then the Clerk, upon receipt from the owner of One Dollar (\$1.00) may issue and deliver to the owner, a duplicate decal or emblem.

SECTION 7. Pursuant to T.C.A. 5-8-102, **any person failing to display said decal or emblem required by this Resolution shall be guilty of a misdemeanor and, upon conviction, subject to a fine of Fifty Dollars (\$50.00).**

SECTION 8. The proceeds derived from collection of said wheel tax shall be distributed in the following manner: **50% of funds shall be applied to Jail Capital Outlay Reserve Fund, 40% of funds shall be applied to Education Capital Outlay Reserve Fund, and 10% of funds shall be applied to EMS/EMA/Fire Capital Outlay Reserve Fund** for the purpose of constructing new facilities. Provisions of this Resolution shall be redistributed upon successful payoff payment of jail debt. This distribution shall not be utilized for recurring county funds, but shall be utilized for county building projects only.

SECTION 9. Any amendment to this Resolution, during the term to which it is in effect, to change the amount of the tax shall terminate the effect of this Resolution.

SECTION 10. For the purpose of approving or rejecting the provisions of this Resolution, it shall be effective upon approval by a majority supermajority vote of the qualified voters of Trousdale County Legislative body, purpose of collection of the tax herein levied, such collection shall begin on the **first day of July 2023.**

Motion to _____

	1M _____		Vote by Roll Call	
First Reading:	2m _____	Yes _____	No _____	Absent _____

	1M _____		Vote by Roll Call	
Second Reading:	2m _____	Yes _____	No _____	Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION #2023-12-781

A RESOLUTION TO ADD PRIVATE DRIVES TO THE OFFICIAL ROAD NAME LIST FOR EMERGENCY SERVICES IDENTIFICATION

WHEREAS, the Trousdale County Emergency Communications Board has the responsibility of assigning road names to county roads and private drives to better serve the public in emergency situations; and

WHEREAS, at its last quarterly meeting on April 11, 2023, the Board approved the naming of the below private drives.

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission meeting in regular session that the following private drives are named for the purpose of providing an accurate address location in the event of an emergency and in no way indicates that these are county-maintained roads:

BUTTERCUP LANE

– located east of Lebanon Pike, 0.90 miles north of the Wilson County Line

BE IT FURTHER RESOLVED that approval of this resolution shall in no way affect the ownership, control, access, or maintenance of the private drives or mail delivery.

Motion to approve: _____

Voice Vote

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

BUTTERCUP LANE

– located east of Lebanon Pike, 0.90 miles north of the Wilson County Line



HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT
RESOLUTION #2023-13-782

**A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE A CONTRACT BETWEEN
THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION AND
HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**

WHEREAS, pursuant to Section 41-2-123 Tennessee Code Annotated, the Commissioner of Transportation is authorized to make grants to counties for the purpose of funding programs for the collection of litter and trash along county, state and interstate roads and highways; and,

WHEREAS, Hartsville/Trousdale County plans to submit an application to the Department for a grant for said purpose that outlines a plan for collection of litter and trash for the 2024 Fiscal Year; and

WHEREAS, the Department and parties want to enter into a contract providing for the terms and conditions to govern the expenditure of grant funds in an amount to be determined by the Tennessee Department of Transportation.

NOW, THEREFORE BE IT RESOLVED, by the Hartsville/Trousdale County Commission that the County Mayor is authorized to sign the contract between the State of Tennessee Department of Transportation and Hartsville/Trousdale County for the Fiscal Year ending June 30, 2024.

Motion to approve: _____

Voice Vote

Second motion: _____

ABSENT _____

APPROVED:

ATTEST:

Jack McCall
Commission Chair

Rita Crowder
County Clerk

ORDINANCES

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #275-2023-12

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING A PORTION OF TAX MAP 013 PARCEL 032.05
FROM A1 TO R1**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a portion of a parcel from A-1 Agricultural to R-1 Residential identified as follows:

Trousdale County Tax Map 013 Parcel 032.05;

The portion to total of 2 acres located on Highway 10, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission March 13, 2023
Public Hearing to be held on April 24, 2023 if passed at 1st reading*

		1M <u>David Nollner</u>	Voice Vote			
First Reading:	<u>March 27, 2023</u>	2m <u>Landon Gulley</u>	<i>Approved w/o opposition</i>	<i>Absent</i>	<u>0</u>	<i>PASSED</i>
		1M _____	Voice Vote			
Second Reading:	<u>April 24, 2023</u>	2m _____		<i>Absent</i>	_____	_____

Approved:

Attest:

Commission Chairman

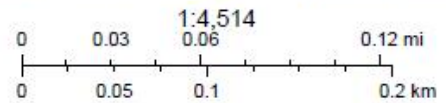
County Clerk

Trousdale County - Parcel: 013 032.05



Date: February 6, 2023

County: Trousdale
Owner: CLARIDY DANNY
Address: HWY 10
Parcel Number: 013 032.05
Deeded Acreage: 5.01
Calculated Acreage: 0
Date of TDOT Imagery: 2017
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

HARTSVILLE/TROUSDALE COUNTY
Sam Edwards | Zoning & Building Inspector
328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | fax (615) 374-0558

1/27/23
MR#1940

ZONING CHANGE

PARCEL INFORMATION

Current Zoning A-1 Requested Zoning R-1 Reason split into two lots
Property Owner Mary Lynn Claridy Phone [redacted]
Property Address Hwy 10 Hartsville [redacted] 37074
Lot Size 5.01 acres Road Frontage _____ ft. Easements _____ ft
Tax Map Number 013 Group _____ Parcel 32.05 Record/Deed Book _____
Subdivision Name _____ Phase _____ Lot # _____
Water Source city Sewer or Septic septic

APPLICANT INFORMATION

Applicant Name Mary Lynn Claridy Phone (615) [redacted]
Mailing Address Hwy 10 Hartsville [redacted] 37074
Email: [redacted]

IMPACT INFORMATION

Zoning of Surrounding Properties A-1, C-1
Names of Surrounding Property Owners Danny Claridy, KEVIN RIVERS,
BYRON GRAVES JR, ROGER JONES, JERRY FORD
Affected Roads Hwy 10
Schools Affected _____
Public Utilities Hartsville Water, Tri-County Electric

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____

Mary S Claridy
Applicant Signature

1/27/2023

Date Submitted

\$100 Application fee

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #276-2023-13

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING A PORTION OF TAX MAP 019 PARCEL 010.00
FROM A1 TO C1**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning a portion of a parcel from A-1 Agricultural to C-1 Commercial identified as follows:

Trousdale County Tax Map 019 Parcel 010.00;

This being a portion of 5.13 acres of the total 212 acres located on Halltown Road, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission March 13, 2023
Public Hearing to be held on April 24, 2023 if passed at 1st reading*

		1M <u>Jerry Ford</u>	Voice Vote			
First Reading:	<u>March 27, 2023</u>	2m <u>Judy Kerr</u>	<i>Approved w/ opposition</i>	<i>Absent</i>	<u>0</u>	PASSED
		1M _____	Voice Vote			
Second Reading:	<u>April 24, 2023</u>	2m _____		<i>Absent</i>	_____	_____

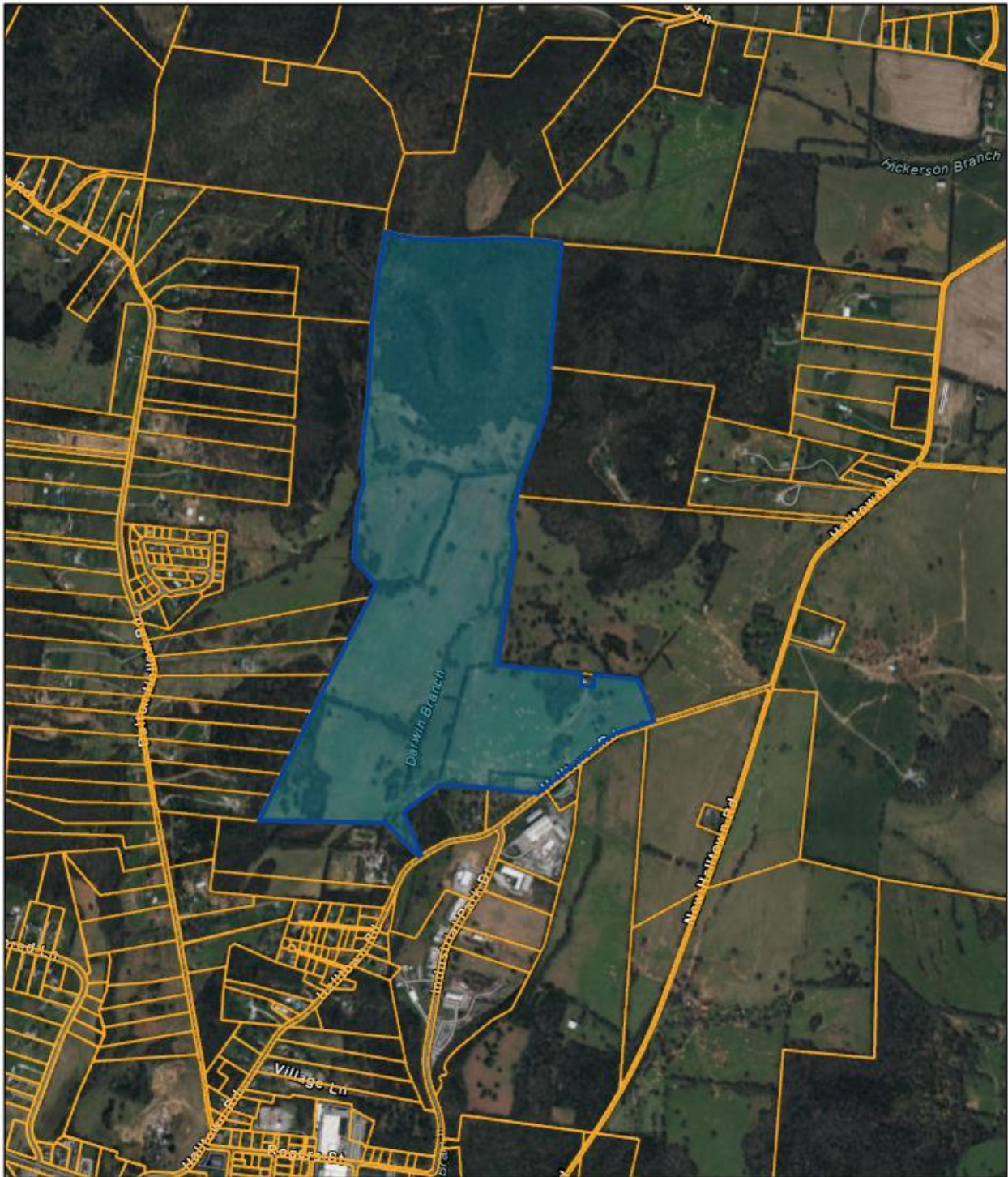
Approved:

Attest:

Commission Chairman

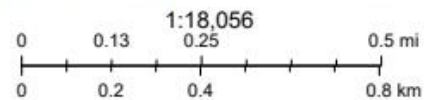
County Clerk

Trousdale County - Parcel: 019 010.00



Date: March 13, 2023

County: Trousdale
Owner: NATALE REALTY GROUP LLC
Address: HALLTOWN RD
Parcel Number: 019 010.00
Deeded Acreage: 212.16
Calculated Acreage: 0
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



Esri Community Maps Contributors, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, State of Tennessee, Comptroller of the Treasury, Office of Local Government (OLG)

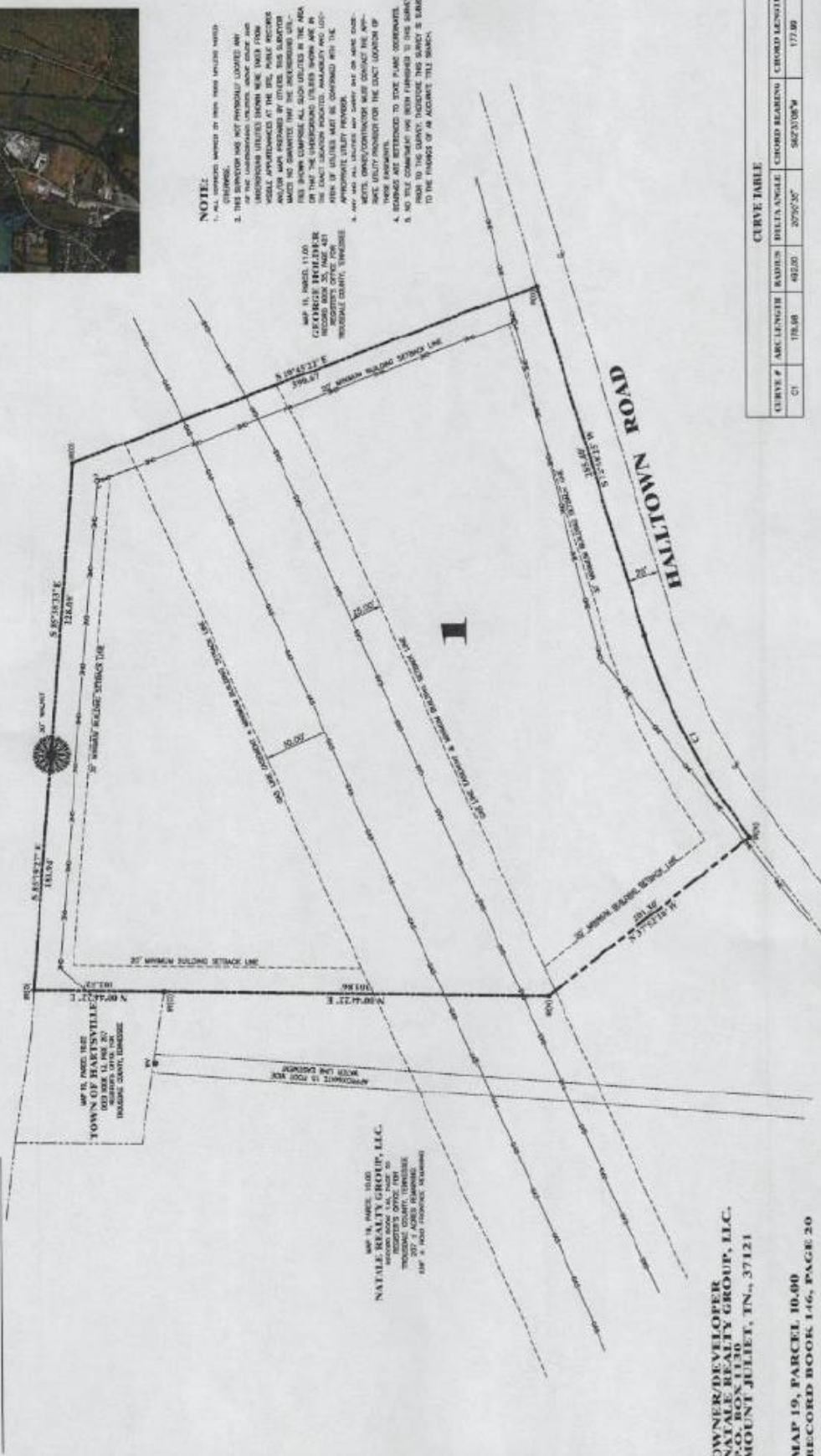
The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.



CERTIFICATE OF ACCURACY:
 I HEREBY CERTIFY THAT THIS IS A CATEGORY 1 SURVEY WITH AN UNADJUSTED CLOSURE RATIO OF AT LEAST 1:10,000 AND WAS DONE USING THE LATEST RECORDED BEEDS AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.



MAP 19, PARCEL 11.00
 GEORGE HOLLIDAY
 RECORD BOOK 25, PAGE 471
 TROUBLESHOOT COUNTY, TENNESSEE



NOTE:
 1. ALL CURVES SHOWN ON THIS PLAN WERE FIELD MEASURED.
 2. THE CURVES WERE NOT PROBABLY LOCATED BY THE SURVEYOR'S INSTRUMENTS, AND THEREFORE, THE CURVES SHOWN HEREIN MAY NOT BE EXACTLY AS SHOWN. THE CURVES SHOWN HEREIN ARE APPROXIMATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.
 3. THE CURVES SHOWN HEREIN ARE APPROXIMATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.
 4. THE CURVES SHOWN HEREIN ARE APPROXIMATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.
 5. THE CURVES SHOWN HEREIN ARE APPROXIMATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

MAP 19, PARCEL 11.00
 GEORGE HOLLIDAY
 RECORD BOOK 25, PAGE 471
 TROUBLESHOOT COUNTY, TENNESSEE

MAP 19, PARCEL 10.00
 NATALE REALTY GROUP, LLC.
 RECORD BOOK 146, PAGE 20
 TROUBLESHOOT COUNTY, TENNESSEE

OWNER/DEVELOPER
 NATALE REALTY GROUP, LLC.
 P.O. BOX 1130
 MOUNT JULIET, TN., 37121

MAP 19, PARCEL 10.00
 RECORD BOOK 146, PAGE 20

**BOUNDARY SURVEY OF A PORTION OF THE
 NATALE REALTY GROUP, LLC. PROPERTY**

7TH CIVIL DISTRICT OF TROUBLESHOOT COUNTY, TENNESSEE



SCALE: 1" = 50'
 DATE: FEBRUARY 13, 2023
 JOB NO.: 22-1152-WC

CURVE TABLE					
CURVE #	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	178.68	492.00	205°52'50"	S 62°23'08" W	177.89



427 PARK AVENUE
 LOT 152, 144-1-2023
 DICKSONVILLE (SOUTH) UNIT
 SURVEY, LUMP PLANNED

TOTAL AREA: 5.13 ± ACRES

RHARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #277-2023-14

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING TAX MAP 019M GROUP C PARCEL 017.30
FROM R1 TO C2**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a parcel from R-1 Residential to C-2 Commercial identified as follows:

Trousdale County Tax Map 019M Group C Parcel 017.30;
The parcel totaling 0.91 acres located on Highway 25, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission March 13, 2023
Public Hearing to be held on April 24, 2023 if passed at 1st reading*

		1M <u>Landon Gulley</u>	Voice Vote			
First Reading:	<u>March 27, 2023</u>	2m <u>Lesley Overman</u>	<i>Approved w/o opposition</i>	<i>Absent</i>	<u>0</u>	<i>PASSED</i>
		1M _____	Voice Vote			
Second Reading:	<u>April 24, 2023</u>	2m _____		<i>Absent</i>	_____	_____

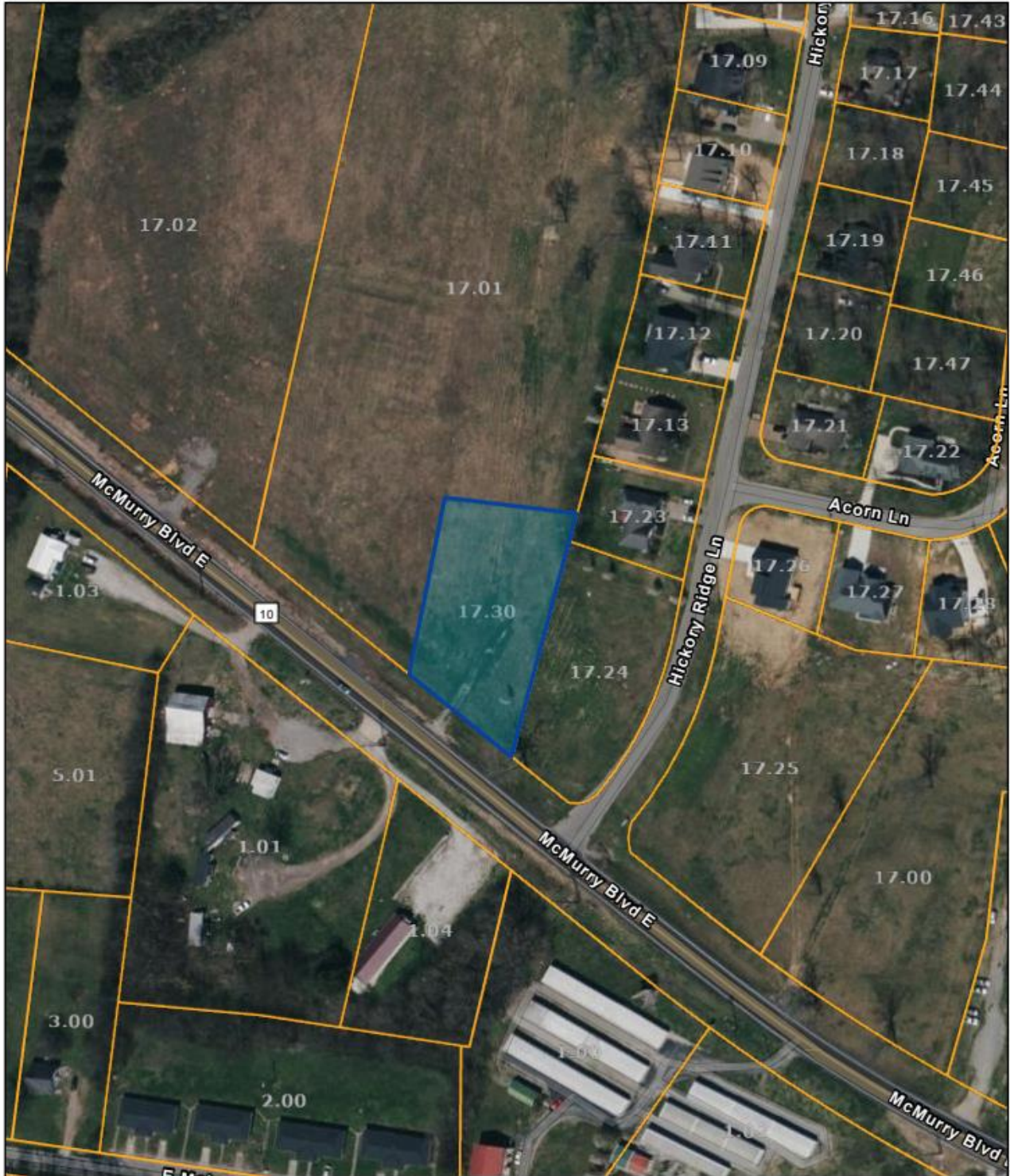
Approved:

Attest:

Commission Chairman

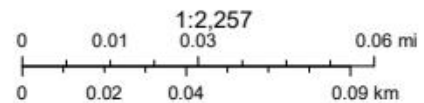
County Clerk

Trousdale County - Parcel: 019M C 017.30



Date: March 13, 2023

County: Trousdale
Owner: CARMAN MATTHEW
Address: MCMURRY BLVD E
Parcel Number: 019M C 017.30
Deeded Acreage: 0.91
Calculated Acreage: 0
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay
Rhonda Keisling

David Nollner
Carol Pruitt

David Thomas

Thomas Harper

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on March 13, 2023, the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning	<u>R-1</u>	Requested Zoning	<u>C-2</u>
Tax Map Number	<u>019M</u>	Group	<u>C</u>
		Parcel	<u>17.30</u>
Reason	<u>Matching zoning along Hwy 25 Urban plan</u>		
Property Owner	<u>Matthew and Betsy Carman</u>		
Property Address	<u>Hwy 25 Hartsville TN</u>		

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

The rezoning of this parcel will match the zoning plan for the Urban District of Hartsville with C-2 zoning along Hwy 25.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

John Kerr
Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #278-2023-15

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING A PORTION OF TAX MAP 004 PARCEL 015.02
FROM A1 TO R1**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a portion of a parcel from A-1 Agricultural to R-1 Residential identified as follows:

Trousdale County Tax Map 004 Parcel 015.02;

This being a 1.00 acre portion of 3.01 acres located on Skillet Creek Road, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission March 13, 2023
Public Hearing to be held on April 24, 2023 if passed at 1st reading*

		1M <u>Mark Presley</u>	Voice Vote			
First Reading:	<u>March 27, 2023</u>	2m <u>Lonnie Taylor</u>	<i>Approved w/o opposition</i>	<i>Absent</i>	<u>0</u>	<i>PASSED</i>
		1M _____	Voice Vote			
Second Reading:	<u>April 24, 2023</u>	2m _____		<i>Absent</i>	_____	_____

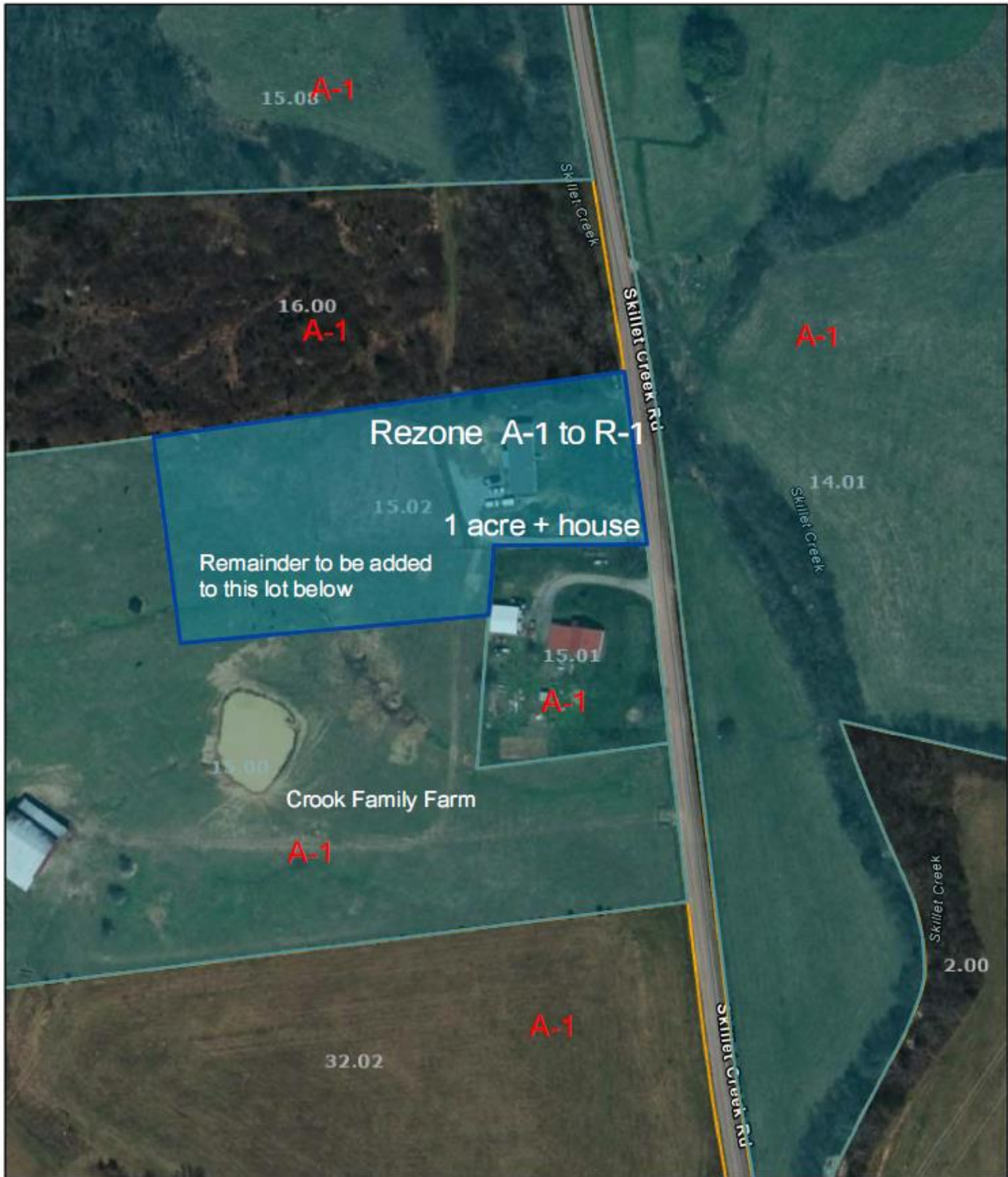
Approved:

Attest:

Commission Chairman

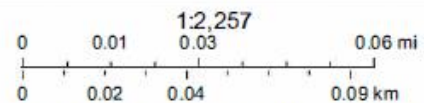
County Clerk

Trousdale County - Parcel: 004 015.02



Date: February 27, 2023

County: Trousdale
Owner: CROOK BRIAN DANIEL
Address: SKILLET CREEK RD 1575
Parcel Number: 004 015.02
Deeded Acreage: 3.01
Calculated Acreage: 0
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

MP# 2164
2-23-23

(R)

HARTSVILLE/TROUSDALE COUNTY
Sam Edwards | Zoning & Building Inspector
328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | fax (615) 374-0558

Read
\$12000
EVM

1100 @
CASH (R)

ZONING CHANGE

PARCEL INFORMATION

Current Zoning A1 Requested Zoning R1 Reason SELL HOUSE/KEEP LAND
Property Owner BRIAN CROOK Phone (_____) _____
Property Address 1575 SKILLET CREEK RD HARTSVILLE, TN 37074
Lot Size 3.01 ACRES Road Frontage _____ ft. Easements _____ ft
Tax Map Number 004 Group _____ Parcel 015.02 Record/Deed Book _____
Subdivision Name _____ Phase _____ Lot # _____
Water Source CITY Sewer or Septic SEPTIC

APPLICANT INFORMATION

Applicant Name BRIAN CROOK Phone (_____) _____
Mailing Address 1575 SKILLET CREEK RD TN 37074
Email: (_____) _____

IMPACT INFORMATION

Zoning of Surrounding Properties A-1
Names of Surrounding Property Owners RALPH + YVONNE CROOK, JERRY + STEPHANIE GORR
JEAN QUINN, MIRANDA BARBER
Affected Roads SKILLET CREEK RD
Schools Affected _____
Public Utilities TRI COUNTY ELECTRIC,

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____

[Signature]

02/22/2023



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay David Nollner David Thomas Thomas Harper
Rhonda Keisling Carol Pruitt

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on March 13, 2023, the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning A-1 Requested Zoning R-1
Tax Map Number 004 Group _____ Parcel 15.02
Reason Separate 1 acre and house to sell
Property Owner Brian Crook
Property Address 1575 Skillet Creek RD Hartsville TN

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

The separation of 1 acre with the house based on the survey given meets the requirements for the R-1 zoning in the Trousdale County Zoning Ordinance. The remainder of the property will be added the family land behind the parcel.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

John Kerr
Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #279-2023-16

AN ORDINANCE REPEALING ORDINANCE 66-2012-02 (AN ORDINANCE DEFINING THE DUTIES AND RESPONSIBILITIES OF DEPARTMENT HEADS, DIRECTORS, AND SUPERVISORS OPERATING WITHIN THE HARTSVILLE/TROUSDALE COUNTY GOVERNMENT)

WHEREAS, the Hartsville/Trousdale County Metropolitan Charter (Section 4.01) gives the Commission the authority to amend the plan of administrative organization at any time by passage of an ordinance; and

WHEREAS, the Hartsville/Trousdale County Government utilizes Department Heads, Directors, Boards, Committees, and Commissions to direct the employees and operations of the various budgeted departments as outlined in the Hartsville/Trousdale Metropolitan Charter, Article 4; and

WHEREAS, The County Executive/Mayor shall have the authority to recruit, interview, and nominate individuals for Department Head/Director/Administrator positions subject to the approval of the County Commission; and

WHEREAS, The County Executive/Mayor shall have the authority to remove a Department Head/Director/Administrator from that administrative position; and

WHEREAS, the adoption of the Personnel Policy also known as the Hartsville/Trousdale County Employee Handbook in August 2022 addresses responsibilities of the Department Heads, Directors, and Supervisors throughout its pages.

NOW, THEREFORE, BE IT ORDAINED by the Hartsville/Trousdale County Commission meeting in regular session, that Ordinance 66-2012-02 be repealed in its entirety; and

BE IT FURTHER ORDAINED, that any other prior ordinance that contains language that is inconsistent or in contradiction to the 2022 Personnel Policy is hereby repealed.

This ordinance shall be adopted and effective upon passage of the second reading, the public welfare requiring it.

Public Hearing to be held on April 24, 2023 if passed at 1st reading

		1M <u>Landon Gulley</u>	Voice Vote			
First Reading:	<u>March 27, 2023</u>	2m <u>Beverly Atwood</u>	<i>Approved w/o opposition</i>	<i>Absent</i>	<u>0</u>	<i>PASSED</i>
		1M _____	Voice Vote			
Second Reading:	<u>April 24, 2023</u>	2m _____		<i>Absent</i>	_____	_____

Approved:

Attest:

Commission Chairman

County Clerk

ORDINANCE #66-2012-02

An Ordinance Defining the Duties and Responsibilities of Department Heads, Directors and Supervisors Operating Within the Hartsville/Trousdale County Government

Sponsored by Fergusson

WHEREAS, the Hartsville/Trousdale County Metropolitan Charter (Section 4.01) gives the Commission the authority to amend the plan of administrative organization at any time by passage of an ordinance; and

WHEREAS, the Hartsville/Trousdale County Government utilizes Department Heads, Directors, Boards, Committees, and Commissions to direct the employees and operations of the various budgeted departments as outlined in the Hartsville/Trousdale Metropolitan Charter, Article 4. The County Executive/Mayor shall have the authority to recruit, interview, and nominate individuals for Department Head/Director/Administrator positions subject to the approval of the County Commission. The County Executive/Mayor shall have the power to remove a Department Head/Director/Administrator from that administrative position. The County Executive/Mayor shall have the authority to approve purchase orders only after the appropriate Department Head/Director/Administrator has given his/her approval first.

NOW, THEREFORE, BE IT ORDAINED by the Commission of Hartsville/Trousdale County Government that, those Department Heads/Directors/Administrators shall have complete authority and oversight to manage the employees and conduct the day to day operations of such departments including approval of all budgetary spending. In all cases, the Department Head/Director/Administrator shall approve all purchase orders for spending department funds. Department Heads/Directors/Administrators shall be responsible for employee hiring, employee evaluations, employee disciplinary actions, employee terminations, delegation of employee duties, employee scheduling, and day to day operations within their respective departments. Department Heads/Directors/Administrators shall consult with the appropriate Board, Committee, or Commission for additional assistance in the operation of that department. In the absence of a Department Head/Director/Administrator and/or the lack of a nomination from the County Executive/Mayor within 10 days, the County Commission is authorized to nominate and approve an interim Department Head/Director/Administrator until such a time as a formal nomination is forthcoming. The County Executive/Mayor shall not be responsible for any employee hiring, employee evaluations, employee disciplinary actions, employee terminations, employee work assignments, or decision making pertaining to the day to day operations of any budgeted departments within Hartsville/Trousdale County Government except the operation of the County Executive/Mayor's office and its staff.

This Ordinance shall be effective upon passage of second reading.

Passes 1st Reading: 1/23/2012
Passes 2nd Reading: 2/27/2012

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #280-2023-17

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF HARTSVILLE, TENNESSEE
ARTICLE IV, BY ADDING SECTION 4.140 COMMERCIAL AND INDUSTRIAL DESIGN GUIDELINES**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community;

WHEREAS, for the purpose of creating a cohesive design aesthetic within all commercial and industrial zoning districts in order to control and preserve the character of Hartsville the Hartsville/Trousdale County Regional Planning Commission has recommended the creation of Commercial and Industrial Design Guidelines; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing thereon.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That Article IV of The Zoning Ordinance of Hartsville, Tennessee be amended by the addition of "Section 4.140 Commercial and Industrial Design Guidelines", which reads as attached:

See 'ATTACHMENT, Section 1'

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*Recommended by Planning Commission March 13, 2023
Reviewed by Codes & Zoning Committee March 15, 2023
Public Hearing to be held on April 24, 2023*

		1M <u>David Thomas</u>		Vote by Roll Call					
First Reading:	March 27, 2023	2m <u>Lesley Overman</u>	Yes	13	No	7	Absent	0	PASSED
		1M _____		Voice Vote					
Second Reading:	April 24, 2023	2m _____		Absent _____					

Approved:

Attest:

Commission Chairman

County Clerk

'ATTACHMENT, Section 1'

Language Pending

*****Note** This ordinance creates section header 4.140 for the Urban Services Zoning Ordinance. Specific language pertaining to the scope of the header will be added at a later meeting. By creating the header, specified guidelines can be created under this section.***

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #283-2022-20

**AN ORDINANCE TO AMEND THE PERSONNEL POLICY/EMPLOYEE HANDBOOK FOR
HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**

WHEREAS, the Hartsville/Trousdale County Government is required to develop its own personnel and office policies; and

WHEREAS, our current Personnel Policies were passed by this body in August 2022; and

WHEREAS, these policies should be periodically reviewed, updated, and changed when necessary; and

WHEREAS, it is the desire of the Hartsville/Trousdale County Commission to present an updated version of the Personnel Policies for the employees of Hartsville/Trousdale County Government except those employees working for the School System and County Highway Department. These departments currently have their own personnel policies; and

WHEREAS, the policies have been reviewed and presented by the Personnel Committee.

NOW THEREFORE BE IT ORDAINED by the Hartsville/Trousdale County Commission meeting in regular session that the following sections be amended:

Section 1: Section VII, Item H shall be amended by adding the language of "and volunteer(s)" where "employee" is referenced.

See 'ATTACHMENT, Section 1'

Section 2: Section VII, Item H shall be amended by adding Item 7 to state "County Employees are to be the primary drivers of County owned ambulances; however, volunteers can be used as a secondary option in unforeseen events at the authority of the on scene chief(s)."

See 'ATTACHMENT, Section 2'

Section 3: Section V, Item F shall be amended by aligning the end date with federal regulations to end the COVID-19 Sick Leave Policy on May 11, 2023.

See 'ATTACHMENT, Section 3'

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

Recommended by the Personnel Committee March 16, 2023 .

Public Hearing to be held on April 24, 2023

	1M	<u>Jerry Ford</u>		Voice Vote			
First Reading:	<u>March 27, 2023</u>	2m <u>David Thomas</u>	<i>Approved w/o opposition</i>	<i>Absent</i>	<u>0</u>	<u>PASSED</u>	
	1M	_____		Voice Vote			
Second Reading:	<u>April 24, 2023</u>	2m _____	Yes _____	No _____	Abstain _____	Absent _____	_____

Approved:

Attest:

Jack McCall, Commission Chairman

Rita Crowder, County Clerk

'ATTACHMENT, Section 1'

Section VII – Miscellaneous Personnel Policies**H. USE OF LOCAL GOVERNMENT VEHICLES AND EQUIPMENT**

1. Hartsville / Trousdale Metropolitan Government is committed to promoting safe and responsible driving for all of its employees **and volunteers**. To ensure that this commitment is followed through, the County has adopted a vehicle and equipment policy that requires all employees **and volunteers** who operate County owned vehicles or equipment during the performance of their duties, to do so in a lawful and safe manner. An employee **or volunteer** who, at the County's request and through the County's authorization, is asked to operate a County vehicle/equipment or rented vehicle/equipment will do so for County business use only and will not be considered available for personal use in any way. No unauthorized persons will be permitted to operate a County vehicle or equipment.

2. The County has the sole discretion in determining who may operate County or County-sponsored vehicles or equipment, therefore, the County has the right to review any appropriate documents including but not limited to driving records, proof of a valid license, and automobile insurance information.

3. Employees **and volunteers** must be 18 years of age to operate a County vehicle or equipment.

4. Employees **and volunteers** are expected to take all steps necessary to avoid endangering themselves and others while operating County or County-sponsored vehicles or equipment on County business. To ensure this, employees **and volunteers** authorized to operate County/County-sponsored vehicles or equipment are expected to ensure that all occupants wear safety belts when the vehicle or equipment is in operations and that the vehicle/equipment to which the employee **or volunteer** is assigned is maintained in a safe driving/operating condition. Employees **or volunteers** driving county owned or rented vehicles/equipment would comply with respective laws governing motor vehicle/equipment operations.

5. Employees **and volunteers** will not use cellular telephones (unless they are equipped with hands-free operations) while operating county vehicles or equipment and refrain from conducting any other activities which may impede the driver's ability to focus on safely operating the vehicle/equipment while it is in motion.

6. Any individual who is in violation with the safety expectations listed above may be subject to potential disciplinary action by the County up to and including termination.

'ATTACHMENT, Section 2'

Section VII – Miscellaneous Personnel Policies**H. USE OF LOCAL GOVERNMENT VEHICLES AND EQUIPMENT**

7. County Employees are to be the primary drivers of County owned emergency vehicles; however, **volunteers may be used as a secondary option in unforeseen events at the authority of the chief(s) on scene.**

'ATTACHMENT, Section 3'

Section V - Benefits**F. COVID-19 SICK LEAVE POLICY**

1. **Eligibility.** All current full and part-time employees scheduled but unable to work (or telework) between the dates of January 1, 2021 and **May 11, 2023** due to one of the following reasons are eligible for COVID-19 sick leave...

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #284-2023-21

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING TAX MAP 016 PARCEL 016.15
FROM A1 TO R3**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a parcel from A-1 Agricultural to R-3 Residential identified as follows:

Trousdale County Tax Map 016 Parcel 016.15;

This being 5.00 acres located on Dalton Hollow Road, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission April 10, 2023
Public Hearing to be held on May 22, 2023 if passed at 1st reading*

First Reading:	<u>April 24, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____
Second Reading:	<u>May 22, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____

Approved:

Attest:

Commission Chairman

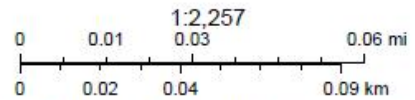
County Clerk

Trousdale County - Parcel: 019 016.15



Date: March 30, 2023

County: Trousdale
Owner: TAYLOR ZACH
Address: DALTON HOLLOW RD
Parcel Number: 019 016.15
Deeded Acreage: 0
Calculated Acreage: 5
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

HARTSVILLE/TROUSDALE COUNTY
Sam Edwards | Zoning & Building Inspector
328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | fax (615) 374-0558

3/29/23

MRA 2486

Annex into the
Urban Services District
So the whole parcel
will be in same district
+

ZONING CHANGE

PARCEL INFORMATION

Current Zoning A1 Requested Zoning R3 Reason to create residential lot
Property Owner Zach Taylor Phone 615 374 1125
Property Address Dalton Hollow Rd. Hartsville TN 37074
Lot Size 5 acres Road Frontage _____ ft. Easements _____ ft
Tax Map Number 019 Group - Parcel 016.15 Record/Deed Book 154/99
Subdivision Name - Phase - Lot # -
Water Source City Sewer or Septic _____

APPLICANT INFORMATION

Applicant Name Zach Taylor Phone _____
Mailing Address _____, Hartsville TN 37074
Email: _____

IMPACT INFORMATION

Zoning of Surrounding Properties A1, R2, R1
Names of Surrounding Property Owners Donna Furlough, Tommy Harper
James Wright, Katherine Chinn, Ketsuk, Anthony
Affected Roads Dalton Hollow Rd. Zach Taylor Whitaker
Schools Affected ~~XXXXXXXXXX~~
Public Utilities HARTSVILLE WATER, TRI COUNTY ELECTRIC

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____



Applicant Signature

3-29-23

Date Submitted

\$100 Application fee



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay	Thomas Harper	David Nollner	Amanda Carman
Mitch Gregory	Rhonda Keisling	Carol Pruitt	David Thomas

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on April 10, 2023 the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning A-1 Requested Zoning R-3 and Annexation
 Tax Map Number 019 Group _____ Parcel 016.15
 Reason Create Residential Lots and Annex into Urban Services
 Property Owner Zach Taylor
 Property Address Dalton Hollow Rd Hartsville TN

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

A 4.12 acre portion of the parcel being rezoned lies outside of the Urban Service district. Annexation allows this portion to benefit from the ability to have the Urban Services utility access. The parcel is one of several being rezoned by the owner to R-3 for Residential Lots that will have access to the utilities services needed for development. Other nearby properties across Halltown are zoned R-3 as well as properties zoned R-1, R-2, and A-1.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #285-2023-22

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING TAX MAP 019F GROUP A PARCEL 027.01
FROM R1 TO R3**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a parcel from R-1 Residential to R-3 Residential identified as follows:

Trousdale County Tax Map 019F Group A Parcel 027.01;

This being 1.00 acre located on Dalton Hollow Road, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission April 10, 2023
Public Hearing to be held on May 22, 2023 if passed at 1st reading*

First Reading:	<u>April 24, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____
Second Reading:	<u>May 22, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____

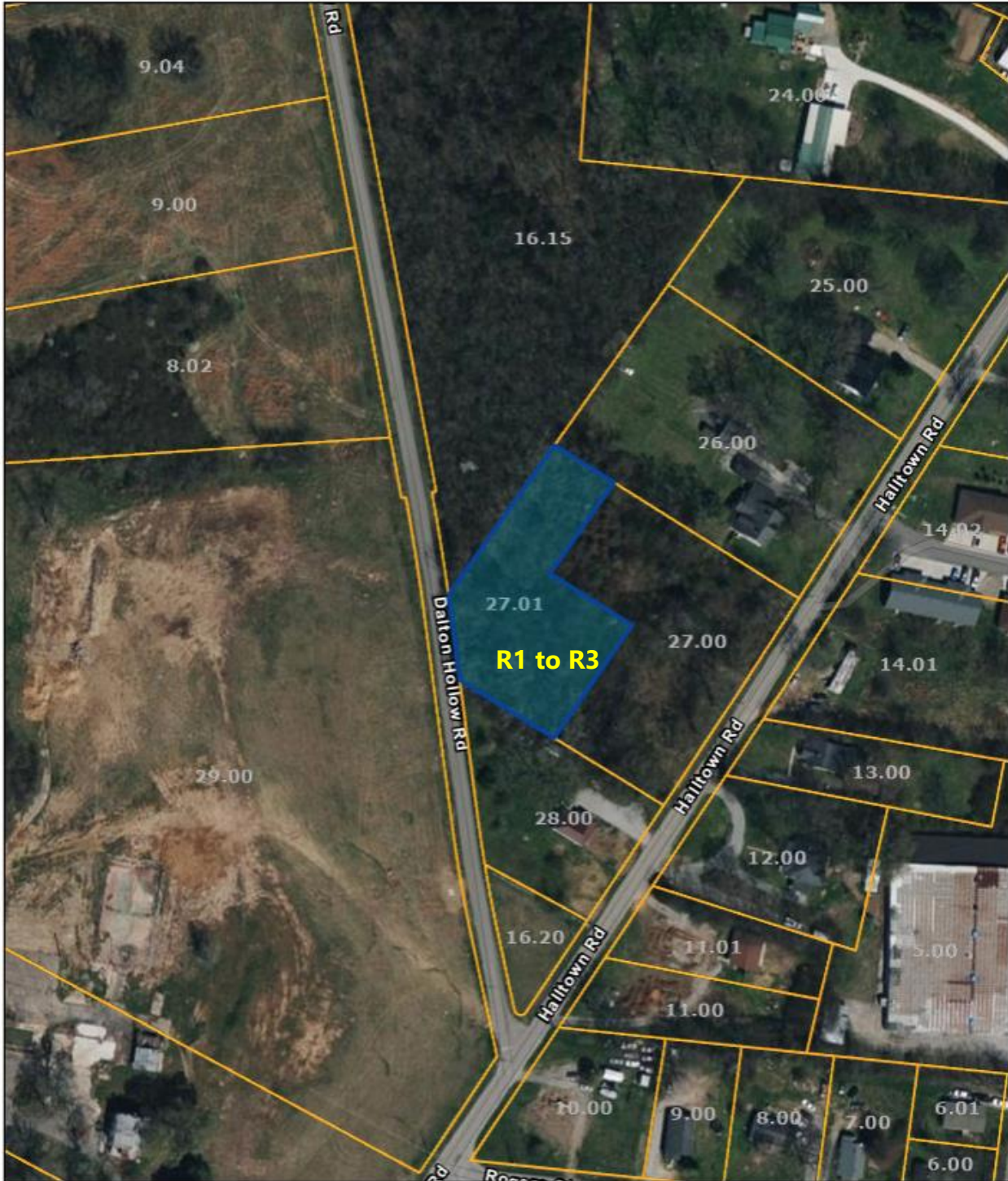
Approved:

Attest:

Commission Chairman

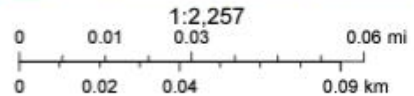
County Clerk

Trousdale County - Parcel: 019F A 027.01



Date: April 11, 2023

County: Trousdale
Owner: TAYLOR ZACH
Address: DALTON HOLLOW RD
Parcel Number: 019F A 027.01
Deeded Acreage: 1
Calculated Acreage: 0
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

3/29/23
MR# 2488

HARTSVILLE/TROUSDALE COUNTY
Sam Edwards | Zoning & Building Inspector
328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | fax (615) 374-0558

ZONING CHANGE

PARCEL INFORMATION

Current Zoning R1 Requested Zoning R3 Reason Create Residential lots
Property Owner Zach Taylor Phone _____
Property Address Dalton Hollow Rd. Hartsville TN 37074
Lot Size 1 acre Road Frontage _____ ft. Easements _____ ft
Tax Map Number 019E Group A Parcel 027.01 Record/Deed Book 151/99
Subdivision Name _____ Phase _____ Lot # _____
Water Source City Sewer or Septic _____

APPLICANT INFORMATION

Applicant Name Zach Taylor Phone _____
Mailing Address i. Hartsville TN 37074
Email: ?

IMPACT INFORMATION

Zoning of Surrounding Properties R1 + A1
Names of Surrounding Property Owners Anthony + Tonya Whitaker
Zach Taylor, Tony + Anita Sullivan
Affected Roads Dalton Hollow Rd.
Schools Affected _____
Public Utilities Hartsville Water, TRU County Electric

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____


Applicant Signature

3-25-23
Date Submitted

\$100 Application fee



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay	Thomas Harper	David Nollner	Amanda Carman
Mitch Gregory	Rhonda Keisling	Carol Pruitt	David Thomas

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on April 10, 2023 the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning R-1 Requested Zoning R-3

Tax Map Number 019F Group A Parcel 027.01

Reason Create Residential Lots

Property Owner Zach Taylor

Property Address Dalton Hollow Rd Hartsville TN

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

The parcel is one of several being rezoned by the owner to R-3 for Residential Lots that will have access to the utilities services needed for development. Other nearby properties across Halltown are zoned R-3 as well as properties zoned R-1, R-2, and A-1.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

John Kerr

Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #286-2023-23

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE
ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE
ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,
BY REZONING TAX MAP 019F GROUP A PARCEL 025.00
FROM R1 TO R3**

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of a parcel from R-1 Residential to R-3 Residential identified as follows:

Trousdale County Tax Map 019F Group A Parcel 025.00;
This being 1.75 acres located on Halltown Road, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission April 10, 2023
Public Hearing to be held on May 22, 2023 if passed at 1st reading*

First Reading:	<u>April 24, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____
Second Reading:	<u>May 22, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____

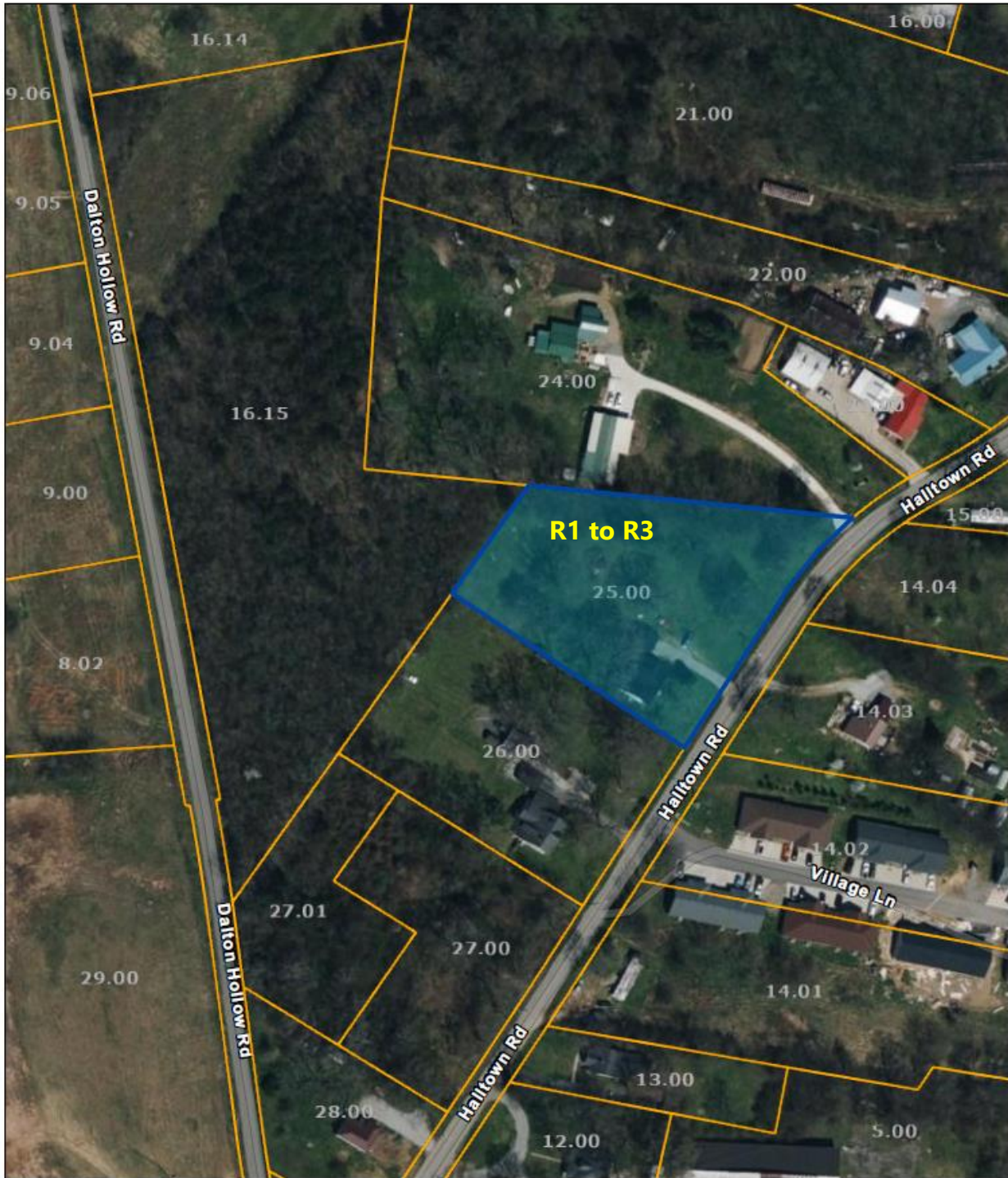
Approved:

Attest:

Commission Chairman

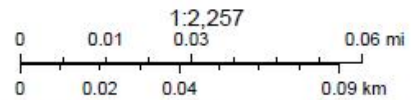
County Clerk

Trousdale County - Parcel: 019F A 025.00



Date: April 5, 2023

County: Trousdale
Owner: KETCO LLC
Address: HALLTOWN RD 313
Parcel Number: 019F A 025.00
Deeded Acreage: 1.75
Calculated Acreage: 0
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

HARTSVILLE/TROUSDALE COUNTY
Sam Edwards | Zoning & Building Inspector
328 Broadway, Room 1 | Hartsville, TN 37074
office (615) 374-1125 | fax (615) 374-0558

3/29/23
MR# 2487

ZONING CHANGE

PARCEL INFORMATION

Current Zoning R1 Requested Zoning R3 Reason Create Residential lots
Property Owner Ke+co LLC Phone _____
Property Address 313 Halltown Rd. Hartsville TN 37074
Lot Size 1.75 acre Road Frontage _____ ft. Easements _____ ft
Tax Map Number 019F Group A Parcel 025.00 Record/Deed Book 132/564
Subdivision Name _____ Phase _____ Lot # _____
Water Source City Sewer or Septic _____

APPLICANT INFORMATION

Applicant Name Zach Taylor Phone _____
Mailing Address _____ Hartsville TN 37074
Email: _____

IMPACT INFORMATION

Zoning of Surrounding Properties R2 + R1
Names of Surrounding Property Owners Katherine Chinn + Anthony + Tonya Whitaker
Affected Roads Halltown Road
Schools Affected _____
Public Utilities HARTSVILLE WATER, TRI COUNTY ELECT

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____


Applicant Signature

3-29-23
Date Submitted

\$100 Application fee



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay	Thomas Harper	David Nollner	Amanda Carman
Mitch Gregory	Rhonda Keisling	Carol Pruitt	David Thomas

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on April 10, 2023 the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning R-1 Requested Zoning R-3

Tax Map Number 019F Group A Parcel 025.00

Reason Create Residential Lots

Property Owner Ketco LLC / Zach Taylor

Property Address 313 Halltown Rd Hartsville TN

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

The parcel is one of several being rezoned by the owner to R-3 for Residential Lots that will have access to the utilities services needed for development. This parcel does have Urban utilities services. Other nearby properties across Halltown are zoned R-3 as well as properties zoned R-1, R-2, and A-1.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #287-2023-24

**AN ORDINANCE TO ENLARGE THE URBAN SERVICES DISTRICT BY THE ADDITION OF
4.12 ACRES OF PARCEL 016.15 WITHIN TAX MAP 016**

WHEREAS, the Hartsville/Trousdale County Urban Services District (USD) provides for individuals residing within that area of the County to receive all applicable urban services as of the effective date of the Charter of Hartsville/Trousdale County Government; and

WHEREAS, the Charter authorizes the Hartsville/Trousdale County Commission to modify the USD boundary by adding areas that have been afforded substantial urban services or are in need of such services by Ordinance; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended this request to the Hartsville/Trousdale County Commission; and

WHEREAS, the Hartsville/Trousdale County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Hartsville/Trousdale County Urban Services District is hereby amended by the addition of acreage adjacent to the USD, identified as follows:

Trousdale County Tax Map 016 Parcel 016.15;

This being 4.12 acres located on Halltown Road, Hartsville, TN; bringing the total parcel of 5.00 acres into the USD; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This annexation request has a **favorable** recommendation by Planning Commission April 10, 2023
Public Hearing to be held on May 22, 2023 if passed at 1st reading*

First Reading:	<u>April 24, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____
Second Reading:	<u>May 22, 2023</u>	1M _____ 2m _____	Voice Vote	Absent _____

Approved:

Attest:

Commission Chairman

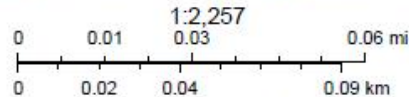
County Clerk

Trousdale County - Parcel: 019 016.15



Date: March 30, 2023

County: Trousdale
Owner: TAYLOR ZACH
Address: DALTON HOLLOW RD
Parcel Number: 019 016.15
Deeded Acreage: 0
Calculated Acreage: 5
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2021



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BUDGET AMENDMENTS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-18 CLEAN UP - OT

| BUDGET AMENDMENT

2023-101-18

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-40110	Current Property Tax	\$ 32,700	
101-51300-187	Mayor's Office: Overtime		\$ 13,210
101-51300-201	Mayor's Office: Social Security		820
101-51300-204	Mayor's Office: State Retirement		778
101-51300-212	Mayor's Office: Medicare		192
101-54210-187	Jail: Overtime		13,210
101-54210-201	Jail: Social Security		820
101-54210-204	Jail: State Retirement		778
101-54210-212	Jail: Mediare		192
101-51720-499	Planning: Other Supplies		2,700
101-53290-106	Courtroom Security	30,000	
101-54110-187	Sheriff: Overtime		26,421
101-54110-201	Sheriff: Social Security		1,640
101-54110-204	Sheriff: State Retirement		1,555
101-54110-212	Sheriff: Medicare		384
101-55120-338	Animal Shelter: Vehicle Maintenance	228	
101-55120-187	Sheriff: Overtime		200
101-55120-201	Sheriff: Social Security		13
101-55120-204	Sheriff: State Retirement		12
101-55120-212	Sheriff: Medicare		3
TOTAL		\$ 62,928	\$ 62,928

Purpose: Pulling from overage in Property Tax to appropriate to overtime in Mayor's Office and Jail due to staffing issues throughout the year. Also using \$2,700 towards the Planning office for Public Notice signs as directed by Ordinance 269-2023-06.
 Moving funding from unused Courtroom Security Salaries to cover overtime in the Sheriff's office
 Moving funding from Animal Shelter vehicle repairs to cover overtime in the Animal Shelter

Budget Amendment Total	\$ 62,928	\$ 62,928
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2023-101-18 approved by Commission on _____

APPROVED:

ATTEST:

 JACK MCCALL
 COMMISSION CHAIRMAN

 RITA CROWDER
 COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-19 RESCUE EQUIPMENT

| BUDGET AMENDMENT

2023-101-19

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-54490-106	EMA: Deputy Chief	\$ 31,500	
101-54420-790	Rescue Squad: Other Equipment		\$ 31,500
TOTAL		\$ 31,500	\$ 31,500

Purpose: *Moving unused funding from EMA to Rescue to purchase personal protective equipment (PPE)*

Budget Amendment Total	\$ 31,500	\$ 31,500
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2023-101-19 **approved by Commission on** _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-20G Mental Health Grant

**| BUDGET AMENDMENT
2023-101-20G**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-46290	Other Public Safety Grants	\$ 29,860	
101-54110-399	Other Contracted Services		\$ 29,860
TOTAL		\$ 29,860	\$ 29,860

Purpose: *Appropriating funds received from the Mental Health Transportation Grant*

Budget Amendment Total	\$ 29,860	\$ 29,860
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2023-101-20G **approved by Commission on** _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

118-02 EMS OT

**| BUDGET AMENDMENT
2023-118-02**

Request is hereby made to amend **Fund 118 Ambulance Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
118-40110	Current Property Tax	\$ 30,000	
118-55130-131	Medical Personnel	70,000	
118-55130-187	EMS: Overtime		\$ 86,470
118-55130-201	EMS: Social Security		6,200
118-55130-204	EMS: Retirement		5,880
118-55130-212	EMS: Medicare		1,450
TOTAL		\$ 100,000	\$ 100,000

Purpose: *Pulling funding from overage in Property Taxes and unstaffed Medical Personnel lines to cover OT expenses for Ambulance staff*

Budget Amendment Total	\$ 100,000	\$ 100,000
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2023-118-02 **approved by Commission on** _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

131-03 LINE ITEMS

| BUDGET AMENDMENT

2023-131-03

Request is hereby made to amend **Fund 131 Highway Fund** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
131-40110	Current Property Tax	\$ 5,626	
131-46420-EMST	State Aid Program-East Main Street	228,438	
131-68000-714	Capital Outlay--Highway Equipment	15,000	
131-61000-103	Administration--Clerical Personnel		\$ 75
131-61000-410	Administration--Custodial Supplies		250
131-61000-415	Administration--Electricity		500
131-61000-434	Administration--Natural Gas		200
131-61000-454	Administration--Water and Sewer		200
131-62000-443	Hwy & Bridge Maintenance--Road Signs		4,000
131-63100-446	Operation & Maint of Equipment--Small Tools		401
131-68000-321	Capital Outlay--Engineering Services		15,000
131-68000-726-EMST	Capital Outlay--State Aid Projects--East Main Street		228,438
	TOTAL	\$ 249,064	\$ 249,064

Purpose: To Correct Line Item Overages and to add East Main Street State Aid Project.

Budget Amendment Total	\$ 249,064	\$ 249,064
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____ **Voice Vote** Absent _____

Budget Amendment 2023-131-03 approved by Commission on _____

APPROVED:

ATTEST:

 JACK MCCALL
 COMMISSION CHAIRMAN

 RITA CROWDER
 COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

141-07G Innovative Schools

| BUDGET AMENDMENT

(50)

2023-141-07G

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
46790-ISM	Other Vocational	\$ 1,500,000.00	
71100	Regular Instruction Program		
189-ISM	Other Salaries & Wages		\$ 1,833.32
201-ISM	Social Security		113.67
204-ISM	State Retirement		108.90
212-ISM	Employer Medicare		26.58
71300	Vocational Education Program		
399-ISM	Other Contracted Services		125,000.00
471-ISM	Software		12,500.00
499-ISM	Other Supplies & Materials		15,000.00
599-ISM	Other Charges		754,244.74
730-ISM	Vocational Education Equipment		340,872.79
72130	Other Student Support		
499-ISM	Other Supplies & Materials		15,000.00
76100	Regular Capital Outlay		
304-ISM	Architects		12,500.00
706-ISM	Building Construction		175,000.00
707-ISM	Building Improvements		47,800.00
TOTAL		\$ 1,500,000	\$ 1,500,000

Purpose: 141-71100 Regular Instruction Program - \$1,500,000. Appropriating Innovative Schools Model Grant (ISM) to support career technical education for 3 years.

Budget Amendment Total

\$ 1,500,000

\$ 1,500,000

As recommended by Executive Decision April 10, 2023

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Second: _____

Voice Vote

Absent _____

Budget Amendment 2023-141-07G approved by Commission on _____

APPROVED:

ATTEST:

JACK MCCALL
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK